

**Minutes**  
**Kentucky Community and Technical College System**  
**Board of Regents Meeting**  
**September 18, 2020**

**Board Members Present:**

- Mr. Damon Allen
- Ms. Lisa V. Desmarais
- Ms. Karen Finan
- Dr. Wendy Fletcher
- Dr. Angela Fultz
- Mr. Chris J. Girdler
- Mr. Joseph Heerdink
- Dr. Gail R. Henson
- Mr. Barry K. Martin
- Ms. Kara McFadyen
- Mr. James Lee Stevens
- Ms. Tammy C. Thompson
- Ms. Meredith Walters
- Mr. Mark A. Wells

**Call to Order:**

KCTCS Board of Regents Chair Gail Henson called to order the meeting of the Kentucky Community and Technical College System Board of Regents at 9:01 a.m. (ET) on September 18, 2020. The meeting was held virtually via Microsoft TEAMS. The press was notified of the meeting on September 9, 2020. Hon. Pam Duncan, KCTCS Interim General Counsel, served as parliamentarian. Before the meeting began, Ms. Duncan reviewed with the Board some helpful reminders as the meeting was held virtually.

There being a quorum present, the meeting began with the approval of minutes.

**Approval of Minutes:**

Chair Henson asked if there were any corrections to the June 12, 2020, minutes presented in the meeting materials. There being none, the minutes were declared approved as presented.

**Additions or Changes to the Agenda:**

Chair Henson asked the Board to add an executive/closed session to the meeting agenda. She noted that the Board did not have an executive/closed session at the June 12, 2020 Board meeting because of the virtual format, but it is necessary to have one to discuss a pending matter. She asked the Board for consent to proceed with this change. Since there were no objections, she added the executive/closed session.

Chair Henson noted that because of the nature of an executive/closed session, the Board would disconnect from the current Teams meeting, which is joined by several non-Regents and the general public, and reconnect to the separate Teams link received for the closed session. She asked that only the Regents, President Box, Dr. Paul Czarapata, Ms. Pam Duncan, Mr. Jackie Cecil, and external counsel be on the executive/closed session call. At the end of the executive/closed session, the Board will disconnect from the executive/closed session meeting and reconnect to the current Teams meeting to continue the regular meeting agenda. She shared if any action was taken it would be reported out for the purposes of complying with Open Meetings.

## **Executive Session**

Chair Henson called for a motion for the KCTCS Board of Regents to go into Executive Session pursuant to KRS 61.810 (1) (c) – Proposed or Pending Litigation in which KCTCS may be a party.

MOTION: Mr. Allen moved, and Ms. Desmarais seconded, that the KCTCS Board of Regents go into Executive Session pursuant to KRS 61.810 (1) (c) – Proposed or Pending Litigation in which KCTCS may be a party.

Chair Henson called for the vote. Chair Henson asked Ms. Duncan to conduct the roll call vote.

The motion was approved unanimously.

The Board went into Executive Session at 9:10 a.m.

## **Open Session**

Chair Henson called for the vote. Chair Henson asked Ms. Duncan to conduct the roll call vote.

The motion was approved unanimously.

The KCTCS Board of Regents reconvened in open session at 10:34 a.m. (ET).

Chair Henson called for a motion for the KCTCS Board of Regents to reconvene the meeting in open session.

MOTION: Ms. Finan moved, and Mr. Wells seconded, that the KCTCS Board of Regents reconvene in open session.

Chair Henson announced that the Board discussed proposed or pending litigation and there was no action to bring before the Board at this time.

## **Chair's Report**

Chair Henson welcomed the four new Regents who were attending their first meeting as Regents. She introduced the two new student regents Ms. Kara McFadyen from Owensboro Community and Technical College and Ms. Meredith Walters from Maysville Community and Technical College. She shared that the new staff Regent Mr. Joseph Heerdink from Madisonville Community College was participating in his first meeting, and Mr. Barry Martin, who has previously served on the Board for a term was appointed by Governor Beshear to replace Ms. Marcia Roth, whose term had expired.

Chair Henson mentioned that it was President Box's last meeting, and the Board would recognize President Box at the end of the meeting. She shared that President Box has already been recognized with an article in *Lane Report* about his career. He was

recognized by his colleagues at the Council on Postsecondary Education with a resolution and the 16 College Presidents will be honoring him at their meeting on September 29.

Chair Henson discussed the KCTCS Presidential Search. She shared that the KCTCS Presidential Search Committee met virtually on August 21, 2020. KCTCS Human Resources Director Mr. Jackie Cecil, and Search Consultant Dr. Preston Pulliams, led the meeting. She asked Mr. Cecil to give a brief overview to the Board and discuss the next steps. Mr. Cecil shared that the KCTCS Presidential Search Committee approved KCTCS Presidential Profile as presented in the Board materials (Attachment A). He noted that the job advertisement had gone out and applications would be received and reviewed before the next KCTCS Presidential Search Committee meeting on October 27, 2020.

Chair Henson called for discussion.

During discussion, the Board confirmed that the KCTCS Presidential Search Committee would be bringing three candidates to the KCTCS Board of Regents for final interviews.

Chair Henson asked for further discussion. Hearing none, she moved to the next agenda item.

#### KCTCS President's Report

Chair Henson called upon KCTCS President Jay K. Box to make the report. President Box touched on several important highlights including:

- The Pathway to Enrollment event in July resulted in 7,144 students enrolled, creating an additional \$13.85 million in tuition revenue.
- New technology tools are being rolled out to better assist students in the wake of the pandemic, including Visual Schedule Builder, Manage Class Tiles, online course catalogs, transfer software, and Signal Vine text messaging.
- Initiating several different efforts to address systemic racism inequity.
- Colleges continue to assist students by providing funds made available through the Higher Education Emergency Relief Fund (HEERF) created under the CARES Act.
- A search for the new Maysville Community and Technical College President is ongoing.

An update about Performance Measures for the *KCTCS Strategic Plan 2016-22* was provided by Vice Chancellor Alicia Crouch.

RECESS: The Board recessed at 12:13 p.m. (ET) and reconvened at 12:33 p.m. (ET).

#### Consent Agenda:

Chair Henson asked if there were any changes to the consent agenda. Regent Allen asked to pull the Ratification of Personnel Actions from the consent agenda. He asked

to report on the Ratification of Personnel Actions during the Finance Committee Report to the Board.

Chair Henson shared that if there are no additional changes, she declared the remaining consent agenda items approved by unanimous consent.

A. Academic Affairs and Curriculum Committee

1. **\*\*Action: Ratification of New Credit Certificate Programs**
2. **\*\*Action: KCTCS Colleges' Candidates for Credentials**

Chair Henson moved to the Executive Committee report.

Executive Committee:

Chair Henson called upon Vice Chair Lisa Desmarais to make the committee's report.

Action: Renewal of Mission Statement for Big Sandy Community and Technical College

**RECOMMENDATION:** That the KCTCS Board of Regents approve the renewal of the mission statement for Big Sandy Community and Technical College (BSCTC) as presented in the agenda materials.

Ms. Desmarais noted that it is the policy of the KCTCS Board of Regents that each SACS-accredited college under the jurisdiction of the KCTCS Board of Regents has a statement of purpose approved by the governing board and that the KCTCS Board of Regents periodically review and approve mission statements of each SACS-accredited college. It is also the policy of KCTCS that the college mission statement be reviewed annually and that the mission statement shall be submitted to the KCTCS Board of Regents for approval at least once every three years.

Ms. Desmarais noted that in the fall of 2019, BSCTC assembled the Strategic Planning Team inclusive of the leadership across the college to review the current mission statement while ensuring alignment of the BSCTC themes with the proposed goals of KCTCS. As a result of this meeting, the consensus was the mission statement represented the college's vision and commitment. A draft version was developed which added the required statement about serving the region. In February 2020, a community forum was conducted. Results from the meeting reflected the mission statement is in alignment with their expectations for BSCTC.

In April 2020, the current mission statement was sent to community members along with a survey designed to solicit input and to provide an opportunity for feedback. Results reflected the mission statement is relevant and consistent with community perceptions, with 89 percent of the respondents indicating the mission statement accurately represents the core purpose and focus of BSCTC. In April 2020, the draft version was sent to all BSCTC employees, along with a survey designed to solicit input and to provide an opportunity for feedback. Results reflected the mission statement is

relevant and consistent and continues to describe the overall purpose and scope of BSCTC, with 92 percent of the respondents indicating the mission statement accurately represents the core purpose and focus of BSCTC.

Ms. Desmarais shared that the final version of the revised mission statement and the comprehensive 2016-2022 BSCTC Strategic Plan and its individual components consisting of the vision statement, values, priorities, and themes were approved at the May 2020, BSCTC Board of Directors' meeting.

Chair Henson called for discussion. There being none, she called for the motion.

**MOTION:** On behalf of the Executive Committee, Ms. Desmarais moved that the KCTCS Board of Regents approve the renewal of the mission statement for Big Sandy Community and Technical College (BSCTC) as presented in the agenda materials.

Chair Henson called for the vote. Chair Henson asked Ms. Duncan to conduct the roll call vote.

The motion was approved unanimously.

Chair Henson moved to the next agenda item.

**Action:** Policy Revision KCTCS Board of Regent Policy 7.4 – Recognition of Independent KCTCS Foundations

**RECOMMENDATION:** That the KCTCS Board of Regents approve the proposed revision of KCTCS Board of Regents Policy 7.4 Policy on Recognition of Independent KCTCS Foundations (Attachments B and C).

Ms. Desmarais noted that this agenda item was brought forward as Information item at the June 11-12, 2020, KCTCS Board of Regents meetings, and there were no concerns or objections to the revision. Currently, all recognized foundations are out of compliance with Policy 7.4, as it is currently written. She shared that this policy has not been revised since 2005.

Ms. Desmarais noted that the proposed policy revisions align with industry best practice and KCTCS prevailing current practice. These revisions simplify policy to the most critical elements to protect the interests of KCTCS and designate official recognition of an independent foundation. This policy recommendation and the related administrative policy and procedures have been vetted and recommended by the Presidents of each KCTCS Colleges, their Chief Advancement Officer (who also serves as Executive Director of their respective related foundation) and KCTCS Legal Services. This revised policy and its implementing administrative policy and procedure help facilitate a consistent standard of professionalism, ethics, confidentiality, accountability, and donor expectations across the charitable organizations designated with recognized foundation status.

Chair Henson called for discussion. There being none, she called for the motion.

**MOTION:** On behalf of the Executive Committee, Ms. Desmarais moved that the KCTCS Board of Regents approve the proposed revision of KCTCS Board of Regents Policy 7.4 Policy on Recognition of Independent KCTCS Foundations (Attachments B and C).

Chair Henson called for the vote. Chair Henson asked Ms. Duncan to conduct the roll call vote.

The motion was approved unanimously.

Chair Henson moved to the next agenda item.

**Update: KCTCS Board Policy Review**

Ms. Desmarais noted that Interim General Counsel Pam Duncan provided an overview of the KCTCS Cabinet's review and assessment of the KCTCS Board Regents policies and discussed the plan to revise those in need of updating. She noted that another update on the progress would take place at the December 3-4, 2020 KCTCS Board of Regents meeting, or at the latest at the March 2021 KCTCS Board of Regents meetings.

Chair Henson called for discussion. There being none, she moved to the Academic Affairs and Curriculum Committee report.

**Academic Affairs and Curriculum Committee:**

Chair Henson called upon Academic Affairs and Curriculum Committee Chair Chris Girdler to make the committee's report.

**Action: New Program Proposals**

**Diploma in Medium and Heavy Truck Technician for Southcentral Kentucky Community and Technical College**

**RECOMMENDATION:** That the Board of Regents approve a Diploma in Medium and Heavy Truck Technician for Southcentral Kentucky Community and Technical College (SKYCTC) to be implemented in Spring 2021.

Mr. Girdler shared that the addition of a Diploma in Medium and Heavy Truck Technician will provide another, shorter path for SKYCTC students to obtain the quality career and technical skills necessary to compete and succeed in today's trucking industry. Students will demonstrate a thorough knowledge and understanding of diesel engines, fuel injection, onboard computers, transmissions, steering and suspension, and brakes.

Mr. Girdler noted that specific jobs that are in highest demand include Bus and Truck Mechanics/Diesel Engine Specialists; First-Line Supervisors of Mechanics, Installers, and Repairers; Mobile Heavy Equipment Mechanics; and Farm Equipment Mechanics.

Mr. Girdler shared that Barren County Public Schools applied for and received \$6.84 million in funding through the Work Ready Skills Initiative grant in 2017 to address the need for diesel engine repair technicians. Barren County Public Schools allocated a portion of that award to build a new 5,000 square foot facility to house and equip the Diesel Technology Program. This unique partnership between SKYCTC and Barren County Public Schools will be a welcome addition to the choices offered to students for regional training in the diesel technology field.

Chair Henson called for discussion. There being none, she called for the motion.

**MOTION:** On behalf of the Academic Affairs and Curriculum Committee, Mr. Girdler moved that the KCTCS Board of Regents approve a Diploma in Medium and Heavy Truck Technician for Southcentral Kentucky Community and Technical College (SKYCTC) to be implemented in Spring 2021.

Chair Henson called for the vote. Chair Henson asked Ms. Duncan to conduct the roll call vote.

The motion was approved unanimously.

Chair Henson moved to the next agenda item.

**Diploma in Civil Engineering Technology for Big Sandy Community and Technical College**

**RECOMMENDATION:** That the Board of Regents approve a Diploma in Civil Engineering Technology for Big Sandy Community and Technical College (BSCTC) to be implemented in Spring 2021.

Mr. Girdler noted that members of the BSCTC Civil Engineering Technology Advisory Board, representing area businesses and industries, expressed a desire for the diploma program to fulfill current and anticipated workforce needs. The program is designed to provide students with the core skills necessary for employment in Civil Engineering fields within the shortest time frame possible. Knowledge and skills taught in this program are essential for working in the fields of construction management, materials testing, highway construction management, residential and highway surveying and mapping, construction site design and wastewater management.

Mr. Girdler shared that the diploma program will make use of available equipment, faculty, and resources of the existing AAS in Civil Engineering Technology program, eliminating start-up costs. Equipment and software for instruction are readily available at little to no additional expense. Although the diploma program will be open to all students,

it is designed specifically for those seeking rapid retraining to re-enter the workforce as soon as possible. The college is prepared to supply additional resources as program growth continues. BSCTC Civil Engineering Technology Advisory Board members endorsed the program and area businesses and industries support the addition of the new program to attain skilled workers needed for their companies.

Chair Henson called for discussion. There being none, she called for the motion.

**MOTION:** On behalf of the Academic Affairs and Curriculum Committee, Mr. Girdler moved that the KCTCS Board of Regents approve a in Civil Engineering Technology for Big Sandy Community and Technical College (BSCTC) to be implemented in Spring 2021.

Chair Henson called for the vote. Chair Henson asked Ms. Duncan to conduct the roll call vote.

The motion was approved unanimously.

Chair Henson moved to the next agenda item.

**AAS Orthotics and Prosthetics for Bluegrass Community and Technical College**

**RECOMMENDATION:** That the Board of Regents approve an Associate in Applied Science (AAS) in Orthotics and Prosthetics for Bluegrass Community and Technical College (BCTC) to be implemented in Spring 2021.

Mr. Girdler noted that the technical competencies for the AAS in Orthotics and Prosthetics Technology focus on skill sets that require students to demonstrate appropriate knowledge, understanding, and skills to fabricate, repair and maintain orthopedic braces and artificial limbs to provide the best possible fit, function and appearance, in consultation with the practitioner. The potential student demand for the Orthotics and Prosthetics Technology AAS could include students from allied health, pre-nursing, advanced manufacturing, and construction. Unnecessary duplication is not a concern since there are only six accredited programs in the country to meet the growing demand for O&P technicians, the closest of which is in Joliett, Illinois.

Mr. Girdler noted that a laboratory location has been identified at the BCTC Leestown Campus and partially renovated as part of the Work Ready project. A faculty line and operating budget have been included in the 2020-21 budget. If approved, the college will use Perkins funding to help offset some start-up costs and support faculty professional development. The Orthotics and Prosthetics Technology AAS supports the changing needs of the healthcare manufacturing industry in the Bluegrass Region and Kentucky while providing a viable pathway for high school students, traditional students, and non-traditional students to enter higher education working toward an associate degree.

Chair Henson called for discussion. There being none, she called for the motion.



**MOTION:** On behalf of the Academic Affairs and Curriculum Committee, Mr. Girdler moved that the KCTCS Board of Regents approve an Associate in Applied Science (AAS) in Orthotics and Prosthetics for Bluegrass Community and Technical College (BCTC) to be implemented in Spring 2021.

Chair Henson called for the vote. Chair Henson asked Ms. Duncan to conduct the roll call vote.

The motion was approved unanimously.

Chair Henson moved to the next agenda item.

**ACTION:** Exception Request for Total Program Credit Hour Limit – Associate in Applied Science in Orthotics and Prosthetics for Bluegrass Community and Technical College

**RECOMMENDATION:** That the Board of Regents approve an exception request for total credit hour limit of 65-71 credit hours for the Associate in Applied Science (AAS) in Orthotics and Prosthetics for Bluegrass Community and Technical College to be implemented in Spring 2021.

Mr. Girdler noted that Bluegrass Community and Technical College will be seeking accreditation for the Orthotics and Prosthetics program through the Commission on Accreditation of Allied Health Education Programs (CAAHEP) through the Committees on Accreditation, National Commission on Orthotics and Prosthetic Education (NCOPE). Graduating from an accredited program will allow the program graduates to take the American Board for Certification (ABC) exam. The technical core requirements in the Orthotics and Prosthetics AAS program cannot be reduced and still meet the content coverage required for external accreditation.

Mr. Girdler shared that the program seeks to provide flexibility in course offerings for accepted students. Students may choose to complete either four or eight credit hours of coursework in Anatomy and Physiology, as well as additional options in medical terminology. By listing options in the completion of the program framework, a range of credit hours is identified for completion. While some students may choose to complete the program with 65 credit hours, others may choose to spend more time in study. Completion of the additional hours allows flexibility for students who choose to transfer into the Orthotics Program from pre-nursing and allied health fields.

Mr. Girdler noted that as a result of recent PeopleSoft automation as part of a required federal Program Applicability process to review eligible coursework for the awarding of federal financial aid funds, aid cannot be awarded for courses that are not listed as required for completion of a degree program. Due to accreditation needs and the Program Applicability process, Bluegrass Community and Technical College is requesting a credit hours exception for 65-71 credit hours. Bluegrass Community and Technical College is in full support of this credit

hour exception request in order to maintain all standards necessary for accreditation and allow students to access any federal financial aid for which they are eligible.

Chair Henson called for discussion. There being none, she called for the motion.

**MOTION:** On behalf of the Academic Affairs and Curriculum Committee, Mr. Girdler moved that the KCTCS Board of Regents approve an exception request for total credit hour limit of 65-71 credit hours for the Associate in Applied Science (AAS) in Orthotics and Prosthetics for Bluegrass Community and Technical College to be implemented in Spring 2021.

Chair Henson called for the vote. Chair Henson asked Ms. Duncan to conduct the roll call vote.

The motion was approved unanimously.

Chair Henson moved to the next agenda item.

**INFORMATION: Policy Revision KCTCS Board of Regent Policy 4.11 Policy on Program Approval**

Mr. Girdler noted that during the summer of 2020, a review of KCTCS Board of Regents Policies was conducted the KCTCS Chancellor's Office. As part of that review, it was determined that the policy surrounding the addition of a diploma program could be adjusted to allow more flexibility to the College making the request. Currently, policy 4.11 requires that the addition of any diploma be approved through the KCTCS Board of Regents program approval process. The Academic Programs staff have seen an increase in College requests for diplomas in programs that have already been approved at the degree level by the KCTCS Board of Regents. If the program has already been approved by the KCTCS Board of Regents at the degree level, the addition of an embedded diploma could be handled differently.

Mr. Girdler shared that the updated language would provide KCTCS Colleges the flexibility to add a diploma in an already approved AAS program by ratification of the KCTCS Board of Regents rather than submission of a new program proposal. This is currently the process used to ratify the addition of certificates in approved degree programs. In situations where a diploma is being requested, and the College has not been approved to offer the degree, the College would be required to submit a KCTCS Board of Regents new program proposal, as is currently the process. The KCTCS Board of Regents Policy 4.11 was last updated in 2009. This policy revision would appear as a voting item on the KCTCS Board of Regents agenda for the December 2020 meeting.

Chair Henson called for discussion. There being none, she moved to the next agenda item.

**Update: Program Suspensions**

Mr. Girdler noted that a suspended program is defined by the Kentucky Council on Postsecondary Education (CPE) as an academic program that no longer accepts new students as of a specified date but allows current or previously accepted students to complete the program. The program can be re-opened within five years without going

through the new academic program approval process. After five years, if the program has not been re-opened, it is considered a closed program.

Mr. Girdler shared that program proposals to add new programs may be presented at any quarterly KCTCS Board of Regents meeting. Deactivated credentials are credentials that have been deactivated but may include a teach-out for any credential, and for tracks of the program within the credential level. Program suspensions are programs that have been officially removed from the CPE Program Inventory and include all credential levels of a program and for all tracks within the credential level. The program suspensions that are presented in the supplemental booklet in the agenda materials are provided for the 2019-20 academic year. The total number of credentials suspended for the 2019-20 academic year is 67.

Chair Henson called for discussion. There being none, she moved to the next agenda item.

#### Update: Academic Services Report

Mr. Girdler provided a summary of the topics below:

- College Senator orientation and curriculum activity committees, which are an integral part of shared governance within KCTCS.
- The Faculty Institute on Teaching that will launch in Fall 2020, a year-long program that will be offered to faculty who are new to teaching in higher education with a focus on Career and Technical Education (CTE) in all CTE programs. The program will provide systemwide training and support to industry experts transitioning to a faculty role and new to teaching in a higher education setting. Developed by outstanding faculty across the System, the initiative is led by the Office for Professional Development and Innovation and funded through Perkins Leadership Grant Funds.
- Awarding of the Exemplary Course Program Award by Blackboard to 6 KCTCS faculty members. Courses are evaluated using a rubric and evaluations are conducted by at least two colleagues at external institutions. During Blackboard World, 23 faculty were announced as ECP Award winners from across the world, which means KCTCS held 26 percent of the awards this year.
- Preparations for faculty for online and hybrid teaching in the fall semester, including four-day hybrid “boot camp” experiences.
- Since its implementation in late May, the certificate of completion for the Orientation to Online Learning has been given to over 5,000 students across KCTCS. Many faculty have required this as a starter activity for their online courses, as a way to ensure the students have familiarity with some of the most useful aspects of navigating Blackboard.
- On September 1, 2020, all faculty gained access to an orientation related to effective instruction in the online environment. The orientation’s curriculum was developed by a system-wide work group and refined by College and System Office staff with expertise in online teaching and learning. It focuses on building a strong, evidence-supported teaching practice for success with online students.

- The Chancellor's Office launched a new dual credit website in June (available at <https://kctcs.edu/dual-credit/>) to include information for students and parents, secondary partners and high school instructors. The website was replicated for each College website in the middle of August and includes a student orientation developed to assist dual credit coordinators with sharing needed information with dual credit students in a virtual setting since most high schools have yet to open to in-person instruction.
- The Dual Credit Task Force, which includes representatives from the System Office and some KCTCS Colleges along with staff from Kentucky Department of Education (KDE) and local school districts, the Council on Postsecondary Education (CPE) and Kentucky Higher Education Assistance Authority (KHEAA) released a Dual Credit Fall Guidance Document in early July to assist Colleges and local school district partnerships in planning for their fall dual credit delivery. The plan is available at the [Pandemic Information & Guidance](#) section of the [KCTCS Dual Credit Web Page](#).
- The KCTCS Veterans Accelerated Learning for Licensed Occupations (VALLO) team has worked to add two new accelerated pathways for veterans and separating military personnel. The Diesel Mechanic program at Bluegrass was able to find up to 20 credit hours of prior learning credit for veterans in an appropriate military job. In addition, the Dental Hygiene program at Big Sandy was able to find 5 credit hours of prior learning credit for veterans in an appropriate military job. It is believed this is the first process of its kind for dental hygiene.
- The KCTCS Pre Employment Transitions Services (Pre ETS) program is a relatively new KCTCS collaboration with the KY Education and Workforce Development Cabinet's Office of Vocational Rehabilitation. Each College hosts a Pre ETS Coordinator. This initiative targets students with disabilities aged 14-21 to support their transition to work and postsecondary education. Toward that end, KCTCS has developed a new partnership with the KY Cabinet for Health and Family Services and their Independent Living Specialists to identify and deliver Pre ETS services to Kentucky's foster youth. As a direct result of this new collaboration, there are currently 31 foster youth receiving Pre ETS services and either currently enrolled in our Colleges or working toward enrollment.
- The KCTCS [Ready to Work program](#) (RTW) is designed to assist low-income parents that are enrolled or have graduates from KCTCS. In partnership with and given funding from the Cabinet for Health and Family Services (CHFS), and in collaboration with Notebooks for Students (NFS), a nonprofit agency that refurbishes laptops for students, Ready to Work will continue the successful program of funding laptop purchases for RTW students. Since April 2020, 120 laptops have been purchased from Notebooks for Students using CHFS funding. The RTW students are low-income parents on public assistance, so this effort has supported remote learning needs in these households.

Chair Henson called for discussion. There being none, she moved to the Finance, Technology, and Human Resources report.

Finance, Technology, and Human Resources Committee:

Chair Henson called upon Finance, Technology, and Human Resources Committee Chair Damon Allen to make the committee's report.

Action: Ratification of Personnel Actions

RECOMMENDATION: That the KCTCS Board of Regents ratify the personnel actions listed in the agenda materials.

Mr. Allen noted that the ratification of personnel actions was pulled from the Board Consent Agenda for Mr. Allen to note that the report will be amended to reflect an as-of date. He shared for this personnel action report the date would be September 10, 2020.

Mr. Allen asked Parliamentarian Duncan if there was anything else needed before the amended report was presented for a motion and vote. Ms. Duncan noted it was ready.

Mr. Allen called for a motion to amend the KCTCS Personnel Actions.

MOTION: On behalf of the Finance, Technology, and Human Resources Committee, Mr. Allen moved that the KCTCS Board of Regents amend the KCTCS personnel actions to say they reflect they reflect the actions as of September 10, 2020.

Chair Henson moved, and Ms. Desmarais seconded, that the KCTCS Board of Regents amend the KCTCS personnel actions to say they reflect the actions as of September 10, 2020.

Chair Henson called for the vote. Chair Henson asked Ms. Duncan to conduct the roll call vote.

The motion was approved unanimously.

Chair Henson moved to the next agenda item.

Updates: Administrative Services Report, Institutional Advancement Report, Office of Audit Services Report

Mr. Allen noted that remainder of the Finance, Human Resources, and Technology Committee Meeting consisted of the receipt of the following reports:

- The Administrative Services Report;
- The Institutional Advancement Report; and,
- The Office of Audit Services Report.

Mr. Allen shared that the materials from those reports are in the agenda materials for all the Regents to review. He noted that there were two items from the reports that he would like to share. Mr. Allen noted that KCTCS is in a good position financially, as evidenced by income exceeding budget projections and an increase in the KCTCS net

position on the Balance Sheet included in the materials. Mr. Allen shared the KCTCS Vice President Wendell Followell provided a sobering brief regarding the possibility of a future reduction in state appropriations as much as 8 percent across the Commonwealth of Kentucky.

Mr. Allen noted that at the conclusion of the Finance, Human Resources, and Technology Report, that if any Regents have questions regarding the financial position of KCTCS, Mr. Followell would be happy to expand on KCTCS's response to a potential reduction in funding.

Mr. Allen shared that the second item from the reports presented was from the Institutional Advancement Report that Vice President Ben Mohler presented. Mr. Mohler noted that the report showed the increase in grants, donations, etc., including funding provided under the CARES Act. Gifts were up by more than \$1.3 million year over year (YOY) and KCTCS reached its highest grant total within the past seven years.

Mr. Allen shared that Mr. Mohler also noted that last fiscal year 71 percent of the KCTCS Board of Regents donated to KCTCS, but in this fiscal year, no Board member has donated. Mr. Allen shared that in addition to reflecting Regents' commitment to KCTCS and its students, KCTCS Board of Regents donations also send a strong signal to other donors that the Board believes and supports the mission of KCTCS.

Mr. Allen respectfully asked each Regent to make a donation to the KCTCS Foundation, no matter the size, by December 31, 2020, so that KCTCS can report 100 percent Board participation in giving. He noted the website to use as <https://systemoffice.kctcs.edu/giving/give-now.aspx>.

Chair Henson called for discussion. There being none, she moved to the next agenda item.

### Resolution of Appreciation

Chair Henson recognized President Jay Box at his final KCTCS Board of Regents meeting. She shared there had been virtual retirement celebrations, and hoped the Board had a chance to view them. She noted that the Board wished they could be in person for the meeting to share well wishes.

Chair Henson noted that as a member of the Board for over a decade, she had personally seen President Box transform the System in his tenure as President. She shared the past five years have brought many struggles – financially, politically, and most recently with a worldwide pandemic that sent everyone into a new state of operating day to day. President Box has weathered the storms bravely, with hard work and perseverance. He even pushed his retirement back for the sake of the System.

Chair Henson presented and read from the Board a Resolution of Appreciation (Attachment D) for President Jay K. Box.

**MOTION:** On behalf of the KCTCS Board of Regents, Chair Henson moved that the KCTCS Board of Regents approve the *Resolution of Appreciation for President Jay K. Box*.

Mr. Allen moved, and Ms. Thompson seconded, that the KCTCS Board of Regents approve the *Resolution of Appreciation for President Jay K. Box*.

Chair Henson called for the vote. Chair Henson asked Ms. Duncan to conduct the roll call vote.

The motion was approved unanimously by those Regents present. \*Regent Martin was not in attendance for the vote.

Chair Henson turned the meeting over to President Box for his closing remarks.

President Box thanked the Board for all they have done to support his leadership and KCTCS over the past five years of his presidency. He noted that it been a privilege and honor to serve KCTCS.

**Next Meeting:**

Chair Henson announced that the next regular meeting of the KCTCS Board of Regents is scheduled for December 3-4, 2020 either virtually or at the KCTCS System Office, Versailles, Kentucky.

**Adjournment:**

Mr. Stevens moved that the meeting adjourn. Dr. Fletcher seconded the motion.

Chair Henson asked Ms. Duncan to conduct the roll call vote.

The motion was approved unanimously by those Regents present and adjourned at 1:39 p.m. (ET).

**12/04/2020**

Date Approved by the  
KCTCS Board of Regents

**SIGNATURE ON FILE**

Gail R. Henson, Ph.D., Chair  
KCTCS Board of Regents

**SIGNATURE ON FILE**

Wendy Fletcher, DNP, APRN, FNP-BC, FAANP  
Secretary  
KCTCS Board of Regents

**SIGNATURE ON FILE**

Paul B. Czarapata, Ed.D.  
Interim KCTCS President



The Board of Regents of the Kentucky Community and Technical College System invites nominations and applications for the position of President of the Kentucky Community and Technical College System.

The President oversees a system of 16 individually accredited comprehensive community and technical colleges with over 70 locations serving over 100,000 students annually. KCTCS has an annual operating budget of approximately \$908 million and touches the lives of more than 500,000 citizens. KCTCS provides 115 academic programs awarding certificates, diplomas, and associate degrees and plays a vital role in the economic future of Kentucky. In addition to for-credit offerings, the System provides a variety of initiatives and services that are helping to develop high-skilled workers for today's fast-paced and globally competitive workplace. The KCTCS President serves as an ex-officio voting member of the foundation board and provides direction and guidance to the board on its fundraising agenda to support KCTCS.

KCTCS is governed by a 14-member Board of Regents. Eight members are appointed by the Governor and six are elected members: two members of the teaching faculty are elected by faculty; two members of the nonteaching personnel are elected by nonteaching personnel; and two members of the student body are elected by students.

**The Kentucky Community and Technical College System Board of Regents seeks a highly experienced, inclusive and visionary leader who will serve the needs of the citizens of Kentucky and serve as an advocate for KCTCS with a continuing focus on the following challenges and opportunities:**

1. Advance the KCTCS mission and work collaboratively with the colleges and all constituents to move forward with the ambitious agenda to become the nation's premier community college system.
2. Serve in a key leadership role for the economy of Kentucky, addressing the decrease in state funding while developing new revenue sources by attracting new businesses and industries to the Commonwealth.
3. Engage the educational attainment in order to increase student success, and completion.
4. Promote and enhance the System's commitment to academic excellence and occupational training in order to meet the demand-driven workforce needs throughout Kentucky.
5. Ensure the proper balance between academic offerings and customized workforce training programs.
6. Grow educational partnerships to ensure a seamless transition with Kentucky's secondary



education system and 4-year colleges and universities.

7. Increase communication, fostering collaboration, and unifying systemwide policies while achieving the proper balance of autonomy to the individual colleges.
8. Continuously engage and partner with business and industry to define workforce needs; and design and provide coursework and training in line with needs across Kentucky.
9. Update and unify technology infrastructure to support online education.
10. Develop course delivery structures that respond to changing technological innovation.
11. Engage college and system leadership to enhance communication between and among the colleges and the System Office.
12. Work closely with the college presidents to increase college access to centralized resources and shared service opportunities.
13. Review System structure of staff, faculty staffing, salary structure while supporting professional development programs.
14. Establish consistent policies across the KCTCS System.
15. Increase the recruitment, hiring, and retention of diverse faculty and staff and the diverse enrollment and support of minority and nontraditional students.
16. Align with the Council on Postsecondary Education and its Statewide Strategic Agenda.
17. Work with Legislators.

**The Kentucky Community and Technical College System Board of Regents is seeking an innovative, visible and accessible leader who possesses an understanding of the complexity of a large State System and a successful track record in the areas listed below.**

### **Student Learning and Success**

1. Focus on teaching and learning and maintaining the standard of providing a quality education at an affordable cost.
2. Lead systemwide efforts to recruit and retain talented and dedicated faculty.
3. Ensure that workforce training needs are met and strengthened.
4. Improve student, completion, retention, and attainment rates.
5. Knowledgeable about diverse delivery models of learning.

### **Strategic Leadership and Organizational Planning**

1. Provide exceptional fiscal accountability and have extensive experience managing large, complex budgets.
2. Possesses an excellent track record with large-scale fundraising initiatives
3. Supports professional development for faculty and staff.
4. Experience providing oversight and prioritizing multiple construction projects and facilities renovations.

### **Leadership and Advocacy**

1. A politically astute leader with a strong voice and extensive experience working with a state governor and federal/state legislators in advocating for the strategic higher priorities.
2. Extensive experience working with and for a governing board.
3. Successful track record of developing meaningful community partnerships.
4. Has a comprehensive understanding of the different needs of urban, suburban and rural communities.

## **Diversity**

1. Increase diversity and actively lead efforts to recruit minority administrators, staff, faculty, and students to reflect changing populations.
2. Advocate specific needs of non-traditional student constituency groups to support student success (ex.: military veterans, students reentering the workforce, single parents, senior citizens and adult education).
3. Knowledgeable about achievement, and opportunity gap-closing methodologies.

## **Necessary Skills**

1. A person of vision and integrity who is compassionate and intelligent.
2. An effective communicator with outstanding relationship skills.
3. A respectful and fair-minded individual who values inclusiveness at all levels and has students at the heart of every decision.
4. Proven effective leadership skills in leading a complex statewide organization.
5. An individual who can lead decisively and strategically while facing a great amount of uncertainty.
6. Collaborative leadership style.

## **Minimum Qualifications**

1. An earned doctorate degree from a regionally accredited college or university is preferred, with a minimum of a master's degree from an accredited college or university.
2. At least 10 years of senior level administrative experience, preferably at a community college and/or system.
3. Experience with business and industry and economic development is preferred.
4. Higher education teaching experience is preferred.

## **Application Process**

The target date for applications is Monday, October 19, 2020. Nominations and applications are accepted until the position is filled. For additional information about the search, please visit <https://kctcs.edu/presidential-search/index.aspx> or [goldhillassociates.com](http://goldhillassociates.com).

Application materials should be submitted to: [kctcspresidentapplication@kctcs.edu](mailto:kctcspresidentapplication@kctcs.edu)

For additional information, nominations or confidential inquiries, contact Dr. Preston Pulliams, President/CEO, Gold Hill Associates, [Preston@goldhillassociates.com](mailto:Preston@goldhillassociates.com), (503-704-3425).

**KCTCS is an Equal Opportunity/Affirmative Action Employer and has an affirmative duty to reasonably accommodate otherwise qualified individuals with a disability.**

## STRIKETHROUGH VERSION

### 7.4 Recognition of Independent Foundations

~~Any independent, not for profit foundation organized for the purpose of raising private funds and working to enhance the programs and services for any institution of the Kentucky Community and Technical College System (KCTCS) shall seek recognition as the fund-raising arm of the institution with which it is associated and shall adhere to the following policy:~~

#### 7.4.1—Legal Status

~~The foundation shall be recognized by the Internal Revenue Service (IRS) as a Section 501(c)(3) organization. A copy of the IRS Determination of Tax Status shall be supplied to the college and be made available for review upon request to officials of KCTCS.~~

~~The foundation's Articles of Incorporation shall provide that the sole purpose of the foundation is to support the KCTCS college with which it is associated. The Articles shall also provide that, in the event the foundation is dissolved, all assets and property will be transferred to the college that is part of KCTCS.~~

~~The foundation's bylaws will more specifically provide for the role of the foundation, its board of directors, and its committees. The bylaws shall not be inconsistent with these guidelines.~~

#### 7.4.2—Board of Directors

##### 7.4.2.1—Membership

~~The foundation's board of directors should be comprised as follows:~~

- ~~▸ No less than 6 members and no more than 30 members. Elected board members from the community shall comprise the majority of the foundation board.~~
- ~~▸ The college president/chief executive officer shall be an ex officio, voting member of the foundation's board of directors. Per the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) *Principles of Accreditation*, "The institution's chief executive officer has ultimate control of the institution's fund-raising activities."~~
- ~~▸ The college's chief development officer or other person chosen by the college president/chief executive officer shall be an ex officio, voting member of the foundation's board of directors and shall serve as the foundation's executive director.~~

~~▸—At least one member of the foundation’s board of directors shall be elected from the current membership of the college’s board of directors to serve as an ex-officio, voting member.~~

~~▸—The terms of all members of the foundation board of directors shall be staggered so that approximately one-third of the terms expire each year, except that the ex-officio members shall serve for the periods that they hold their respective offices.~~

#### **7.4.2.2—Compensation**

~~Members of the foundation’s board of directors shall serve without compensation, but by resolution of the board of directors may be reimbursed for expenses paid or incurred in the performance of their duties as directors.~~

#### **7.4.2.3—Meetings/Minutes**

~~The foundation’s board of directors shall meet a minimum of two times per year with a majority of the members present. The Executive Committee or other committees of the board of directors may meet on a more frequent basis as needed.~~

~~The foundation’s Secretary shall keep accurate minutes of all meetings of the directors and shall have the care and custody of the foundation’s minute book.~~

#### **7.4.2.4—Custody and Care of Funds**

~~The foundation shall have a Treasurer who is a voting member of the foundation’s board of directors. The Treasurer, subject to the order of the board of directors, shall have the care and custody of the money, funds, valuable papers, and documents of the foundation, and shall have and exercise, under the supervision of the board of directors, all the powers and duties commonly incident to such office. The Treasurer shall deposit all funds of the foundation in such bank or banks, trust company or trust companies, or with such firm or firms doing a banking business, as the board shall designate.~~

#### **7.4.2.5—Audit/Reporting Guidelines**

~~The foundation shall file annually and make available for public review the IRS Form 990 as required by federal law.~~

~~The foundation shall supply annually to KCTCS the names, home and business addresses, and telephone numbers, and titles of its board of directors.~~

The foundation shall provide to the development office of the college with which it is associated the names and addresses of prospective donors and the donors' names, addresses, and amounts and designation of gifts received in a manner prescribed by the KCTCS Office of Development, for the purpose of appropriate reporting, acknowledgment, and recognition by KCTCS.

### **7.4.3—Fund-Raising Practices**

The foundation should assure that in all solicitations, the solicitors

- ~~▸ Identify his/her relationship to the foundation and the KCTCS college for which they are seeking support.~~
- ~~▸ Advise donors at the time of solicitation that they may make contributions directly to the college to be deposited into appropriate gift accounts maintained by the college.~~
- ~~▸ Clearly state the purpose, programs, and activities for which the funds will be used.~~
- ~~▸ Conduct fund raising without excessive pressure.~~
- ~~▸ Should not directly or indirectly solicit contributions for any purpose by misrepresentation of his/her name, occupation, financial condition, social condition or residence, and no person should make any other misstatement, practice any deception or fraud in connection with any solicitation or any contribution for any purpose.~~
- ~~▸ The foundation should establish and exercise adequate controls over fund-raising activities and contributions received, including commitment to writing of all fund-raising transactions.~~
- ~~▸ The foundation should also seek to keep fund raising and administrative costs below 20% of the foundation's total annual income.~~
- ~~▸ In all cases where funds are transferred from the foundation to the college, copies of documentation from the donor(s) that state the intended use of the gift(s), and that include the donor's name(s) and address(es), shall accompany the transfer of funds. The foundation, the college, and KCTCS will respect the wishes of donors who wish to remain anonymous.~~

#### **7.4.4—Terms and Privileges of Recognition**

~~During the term of this recognition, the foundation shall be the private fund raising arm of the college with which it is associated.~~

~~The foundation and the college shall enter into a Memorandum of Understanding (MOU) that stipulates the obligations of both parties and defines the use of and compensation for the facilities, equipment, personnel, and services of the college to carry out foundation activities. Such agreements shall be in compliance with guidelines and policies adopted by the KCTCS Board of Regents and shall comply with applicable state laws.~~

~~Donors to the foundation during the term of this recognition shall be acknowledged and recognized in the same manner and afforded the same privileges as donors to the college and KCTCS.~~

#### **7.4.5—Maintaining Recognition**

~~Failure to comply with any of these guidelines may cause a foundation to forfeit the KCTCS recognition as a recognized independent foundation and all benefits provided thereby.~~

- ~~A.— In the event of failure to comply, a foundation shall be notified in writing that KCTCS is withdrawing its recognition. Unless the foundation secures a renewal of its recognition within 30 days of the receipt of such notice, the foundation shall no longer be recognized.~~
- ~~B.— Within 60 days after termination of recognition, the foundation shall transfer to the college with which it is associated all gifts received, including all accrued interest, during the time period of recognition for the purposes restricted by the contributors and/or otherwise provided for in the Memorandum of Understanding (MOU) between the foundation and the college.~~

##### **7.4.1 Purpose**

The Kentucky Community and Technical College System (KCTCS) Board of Regents hereby establishes this policy as a framework to formally recognize independent 501(c)3 charitable organizations that represent the philanthropic interests of both benefactors and beneficiaries of KCTCS and its member colleges. This ensures a consistent standard of professionalism, ethics, confidentiality, accountability, and donor expectations across the charitable organizations designated with this recognized status.

##### **7.4.2 Scope**

This policy applies to any non-KCTCS entity that seeks recognition by KCTCS as a duly organized, official foundation properly affiliated with KCTCS for the purposes of raising private funds and working to enhance programs and services for any institution of the Kentucky Community and Technical College System (KCTCS).

##### **7.4.3 Policy**

A. To achieve and maintain recognition by KCTCS as a duly organized, official foundation properly affiliated with KCTCS for the purposes of raising private funds and enhancing programs and services of any KCTCS institution, a non-KCTCS entity must substantially comply with the provisions of this policy and any implementing KCTCS administrative policies.

B. Though recognized by KCTCS, these foundations remain independent for the purposes of fiduciary governance and to limit undue influence of the philanthropic investments entrusted by the donors of these respective foundations.

C. Entities that do not comply with the provisions on this policy shall not be recognized by KCTCS or once recognized may forfeit recognition as a duly organized properly affiliated foundation of KCTCS and may be subject to legal process as determined by KCTCS.

D. Requirements. To be recognized as independent foundations of KCTCS:

1. The foundation must first be recognized by the United States Internal Revenue Service (IRS) as a Section 501(c)(3) organization. A copy of the IRS Determination of Tax Status shall be supplied to the applicable college and to the KCTCS administration official primarily responsible for foundations, advancement, and philanthropy.

2. The Foundation's Articles of Incorporation shall provide that its primary purpose is to support KCTCS and/or the specific college with which it is associated. The Articles shall also provide that, in the event the Foundation is dissolved, all assets and property will be used in accordance with donor intent and in a manner benefitting KCTCS and/or the particular college with which it is affiliated.

3. The Foundation's bylaws must provide that the members of its board shall serve without compensation, but by proper resolution of its board, Foundation board members may be reimbursed for reasonable and necessary expenses paid or incurred in the performance of their duties for the Foundation.

4. The role of the Foundation's bylaws, governing board, and committees shall not be inconsistent with applicable KCTCS policies or procedures.

5. The Foundation must reasonably cooperate with KCTCS and the specific college with which it is associated, as appropriate for an independent foundation.

#### **7.4.4 Procedure**

Consistent with this policy, the KCTCS President may administratively recognize or withdraw recognition of a Foundation and promulgate administrative policies and procedures to implement and manage this Board of Regents policy.

6-18-99  
Date Approved by  
KCTCS Board of Regents

9-23-05; 9-18-20  
Date of Last Review

9-23-05; 9-18-20  
Date of Last Revision  
*(Include all dates in  
in chronological order)*

(SIGNED) ~~9-23-05~~ 9-18-20  
Chair, Board of Regents      Date

(SIGNED) ~~9-23-05~~ 9-18-20  
President, KCTCS      Date



## AS IT WILL APPEAR VERSION

### 7.4 Recognition of Independent Foundations

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_____ Chair, Board of Regents	<u>9-18-20</u> Date	_____ President, KCTCS
	_____ Date	<u>9-18-20</u> Date



**BOARD OF REGENTS**  
*Resolution of Appreciation*

**DR. JAY K. BOX**

*W* **HEREAS**, the *Kentucky Postsecondary Education Improvement Act of 1997* (The Act) created the Kentucky Community and Technical College System (KCTCS) as the ninth institution of postsecondary education and mandated that it become a comprehensive community and technical college system by the year 2020 and that it be "... responsive to the needs of students and employers in all regions of the Commonwealth with accessible education and training to support the lifelong learning needs of Kentucky citizens ...;" and

*W* **HEREAS**, Jay K. Box has served as the second KCTCS President with honor and distinction since 2015 to the present. President Box has also served the KCTCS System for over 16 years as Chancellor, Vice President, and Hazard Community and Technical College President. President has led KCTCS in achieving The Act's mandates; and

*W* **HEREAS**, President Box's leadership, service, and support of the community-driven community and technical colleges into the nation's premier community and technical college System in the United States with more than 70 locations, serving over 135,000 students annually and touching the lives of more than 750,000 citizens; and

*W* **HEREAS**, under President Box's visionary leadership, KCTCS has made great strides in achieving the goals of the *KCTCS Strategic Plan 2016-2022 – Future in Focus* with the accompanying two-year Action Plans – *Move the Needle Forward (2016-2018)*, *Creating a Better Life (2018-2020)*, and *Better Lives for a Better Kentucky (2020-2022)* solidifying KCTCS as the nation's premier community and technical college system; and

*W* **HEREAS**, under President Box's leadership, KCTCS has continued to be the largest provider of postsecondary education in the Commonwealth of Kentucky, representing over 40 percent of all undergraduate college students; has become the largest provider of workforce training in the state, serving more than 5,300 businesses and training more than 47,000 employees annually; created "Go KCTCS!" A 24/7/365 Student Service Center. To date 1.2 million calls have been received, 85,777 chats answered, and 78,254 web tickets processed; and

*W* **HEREAS**, President Box's commitment for KCTCS to be the "Dream Catcher" for our students led him to establish the scholarship "15 to Finish" to incentivize students to complete their degrees within two years. Students that successfully complete 15 credit hours in a semester receive \$500 toward their next 15-hour semester. His commitment to removing barriers for adult learners led him to collaborate with Skills-U for the *OnRamp Initiative* for adult learners by allowing them to co-enroll in college while completing their GED; and

*W* **HEREAS**, President Box's diligent work on behalf of educational improvement for all citizens of the Commonwealth has resulted in strategic partnerships with business and industry, secondary and postsecondary institutions, and state and federal government that have increased and promoted statewide access to postsecondary education and workforce training through various programs, such as the *Am I Job Ready* program, a cloud based soft skills program that prepares students through situational judgment assessments in soft skills, the *Kentucky H.O.P.E* (Health Occupational Practical Experience) Apprentice Program, KY FAME, and President Box allocated \$15.4 million KCTCS-TRAINS funds to provide training to incumbent workers for new & expanding companies and to develop new academic programs based on industry demand; and

*W* **HEREAS**, President Box's participation on various state and national boards and commissions has garnered KCTCS prestige and national prominence that includes serving as an Advisory Board Member of the American Workforce Policy Advisory Board, a Board member of Rebuilding America's Middleclass, a member of the Kentucky Chamber's Higher Education Roundtable, an Advisory Committee member of Shaping our Appalachian Region (SOAR), a member of the National Council of State Directors of Community Colleges; and

*W* **HEREAS**, President Box in over 36 years of faithful and admirable service to community and technical colleges has accumulated so many awards, honors, and other forms recognition that they are too numerous to name in a single resolution; and

*W* **HEREAS**, President Box's 16 years of diligent, dedicated, and passionate service to KCTCS, its Board of Regents, and Kentucky's entire postsecondary education community has been vital to the remarkable success of KCTCS in becoming the nation's premier community and technical college system; and

*W* **HEREAS**, the KCTCS Board of Regents wishes to express its heartfelt appreciation to President Box for his leadership, innovation, loyalty, and service and looks forward to his continued friendship;

*W* **OW, THEREFORE, BE IT RESOLVED** that the KCTCS Board of Regents hereby commends President Box for his energy, talents, dedication, and leadership in the evolution of the Kentucky Community and Technical College System and bestows upon you the honor of President Emeritus for the distinguished service to the Kentucky Community and Technical College System. The KCTCS Board of Regents extends its best wishes for continued success and much happiness to President Box and his wife Gayle as he retires from the Kentucky Community and Technical College System.

ADOPTED this eighteen day of September 2020.

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Wendy Fletcher, DNP, APRN, FNP-BC, FAANP  
Secretary  
KCTCS Board of Regents

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Gail R. Henson, Ph. D. Chair  
KCTCS Board of Regents