



**KENTUCKY COMMUNITY AND TECHNICAL COLLEGE SYSTEM**  
**REQUEST FOR PROPOSAL ADDENDUM #1**

**RFP NO.:** RFP-0185  
**ADDENDUM NO.:** 1  
**RFP ISSUE DATE:** March 19, 2018  
**ADDENDUM DATE:** March 20, 2018  
**OPENING DATE:** April 10, 2018  
**TITLE:** Commercial Drivers License Training

**The following information should be revised from the original RFP issued on March 19, 2018.**

**Page 8, Item 18. EVALUATION OF PROPOSALS shall now read:**

Contract award will be made by the office of KCTCS Procurement to Payment Services after evaluation by the committee selected solely for this purpose. Please prepare your offer addressing each of the criteria listed in order of relative importance. Number the sections of your response to relate to these criteria. Proposals will be evaluated using a predetermined method to ascertain which proposer best meets the needs of KCTCS. The evaluation will be based on:

1. The proposal's quality and responsiveness in clearly stating an understanding of the work to be performed and how these services will meet KCTCS's desired results.
2. Qualifications of the Offeror's personnel responsible for this project and the time commitments to offered concerning this initiative.
3. The program's approach for planning, design, execution, and evaluation of the projects
4. The Offeror's experience and expertise in similar organizational assessment work and with institutions of higher education similar in size and/or scope to KCTCS and its colleges
5. The firm's experience with similar training
6. The firm's presence/location in Kentucky.
7. The firm's ability to provide facilities and obtain the required permits in any requested Kentucky county of operations.
8. The firm's experience with postsecondary education
9. The firm's size, structure and resources.

10. Proven results and demonstrated responsiveness to client needs

11. References

12. Fees for proposed services.

**RFP No.:** RFP-0185  
**Title:** Commercial Drivers License Training  
**Opening Date:** April 10, 2018

**Name of Firm:** \_\_\_\_\_

**Signature:** \_\_\_\_\_