



**KENTUCKY COMMUNITY AND TECHNICAL COLLEGE SYSTEM**

**INVITATION TO BID ADDENDUM**

**BID NO.:** KCT-01181  
**ADDENDUM NO.:** 1  
**BID ISSUE DATE:** April 17, 2019  
**ADDENDUM DATE:** May 3, 2019  
**OPENING DATE:** May 10, 2019, 4:00 PM EST  
**TITLE:** Unarmed Security Guard Services

**COMPLETE THIS ADDENDUM IN FULL AND SUBMIT WITH BID RESPONSE.**

- I. Section 14-Method of Award has been revised to the following. This will be the final measurable criteria for awarding the bid.

**Method of Award**

Best Value– Ranking Approach

KCTCS intends to award a Contract to the Bidder, whose bid, conforming to the Solicitation, is the most advantageous on the basis of "best value" for all products, services, and requirements contained herein.

An evaluation committee, or a designated individual, will evaluate the information provided by the Contractor in response to the established measurable criteria contained in the Solicitation.

**Measurable Criteria:**

**TOTAL POINTS: 100 Points**

**Price (100 points)**

**The bidder with the lowest Price receives the maximum score.** The bidder with the next lowest Price receives points by dividing the lowest Price by the next lowest price and multiplying that percentage by the available points. For example, 100 points is allocated to the lowest Price criteria for this procurement, Bidder "A" bids \$3.00 as the lowest bidder and receives the maximum 100 points ( $\$3.00 / \$3.00 = 1.00 \times 100 = 100$ ). Assume Bidder "B" is the next lowest bidder at \$4.00, then "B" receives 75 points ( $\$3.00 / \$4.00 = .75 \times 100 = 75$ ).

Best Value scoring is subject to Reciprocal Preference for Kentucky resident suppliers.

- II. The Form of Proposal section has been revised to the following. This form shall be completed as part of the bid submission. If the Form of Proposal bid document is completed in lieu of this addendum, then only the sections below may be considered for award.

**FORM OF PROPOSAL**

Line	Description	Unit Price	Unit Issue
1	Hourly Rate per Guard (90 Points):	\$ _____	HOURLY

**Extended Description:**

The cost of this Security service shall be established on an hourly rate per person. The contractor will include in this rate the following factors: Payroll cost and taxes (unemployment and social Security), Workman's Compensation, comprehensive liability, bonding, recruiting, training, uniforms and equipment, direct supervision, pension and fringe benefits, holidays, illness, other absences, vacations, hospitalization, premium wages, overtime.

**The timeline to submit questions has passed.**

**All other terms, conditions & specifications remained unchanged.**

Bidders must acknowledge receipt of this and any addenda either with proposal or by separate letter prior to award of contract. If by separate letter, the following information should be placed in the lower left-hand corner of the envelope:

**Bid No.: KCT-01181**  
**Title: Unarmed Security Guard Services**

**Name of Firm:** \_\_\_\_\_

**Signature:** \_\_\_\_\_