



KENTUCKY COMMUNITY AND TECHNICAL COLLEGE SYSTEM

INVITATION TO BID ADDENDUM

BID NO.: KCT-01165
ADDENDUM NO.: 1
BID ISSUE DATE: February 7, 2019
ADDENDUM DATE: February 15, 2019
OPENING DATE: February 22, 2019, 4:00 PM EST
TITLE: Papercut Enterprise Solution

- I. Section II, Form of Proposal has been revised to remove the Flex License discount section. Please use the newly uploaded bid document "KCT-01165 Papercut Enterprise Solution – REV 1.

Was:

Flex license (educational discount):
Total Cost for locations 1-17:

Revised to:

Total Cost for locations 1-17:

II. The following information is provided in response to questions submitted by potential bidders:

1. Currently, you have different licenses for different locations. Would they like to quote per location, or would they like to combine all their locations for a true enterprise solution?

KCTCS Response: Per section II.1.a, Supplier will provide PaperCut MF pricing for all devices at locations within the tables below (Form of Proposal) as part of the enterprise bid. Per section II.1.e., Pricing will need to be on an enterprise deployment with each colleges cost individually broke down as part of the bid. Per section 16, the bidder with the lowest TOTAL price for all locations added together receives the maximum score.

2. The following is needed for a single license deployment:
a. WAN? It is an enterprise solution with 17 different area locations with independent focus.

KCTCS Response: Will be an enterprise solution with 17 different areas with separate identified areas. No printing across areas.

- b. Backbone provider and CIR uptime?

KCTCS Response: *Windstream.*

c. How Many locations have print servers?

KCTCS Response: *See section II.2. Form of Proposal.*

d. Geographic Layout?

KCTCS Response: https://systemoffice.kctcs.edu/our_colleges/index.aspx

e. Need a SQL server

KCTCS Response: *Will be based on Papercut recommendations.*

f. Need to know AD structure

KCTCS Response: *Microsoft 365.*

3. To ensure compatibility with the PaperCut Embedded feature as well as Card Reader Hardware; can KCTCS provide a list of Make & Model for existing MFPs at each location contained in the RFP?

KCTCS Response:

College	Ricoh	Xerox	Toshiba	Konica	Canon
Gateway	Ricoh (26)				
Henderson			Toshiba (7)		
Madisonville	Ricoh	Xerox (1)	Toshiba (1)		
Southcentral				Konica (19)	
Hazard	Ricoh (30)				
Ashland		Xerox (43)			
Big Sandy	Ricoh (42)				
Southeast	Ricoh	Xerox	Toshiba	Konica	
Etown				Konica (28)	
Jefferson		Xerox (71)			
West KY		Xerox		Konica	Canon
Owensboro				Konica (12)	
Hopkinsville				Konica (17)	
Maysville	Ricoh (20)				

Bluegrass				Konica (50)	
Somerset				Konica (33)	

4. To ensure accurate Maintenance & Support pricing; can KCTCS provide information on locations that currently use PaperCut NG or PaperCut MF and the support expiration dates for those locations (a copy of the existing PaperCut Application Server License file(s) will also provide this information)?

KCTCS Response: *Please contact Papercut Services directly for this information.*

5. For each location, there is a specified quantity of "Site Server" – does this indicate the number of PaperCut MF Site Server(s) that KCTCS requires to be installed?

KCTCS Response: *Yes*

6. What environment /infrastructure is KCTCS running? i.e. SSL/VM Ware, Citrix Terminal Services

KCTCS Response: *All of the above.*

7. What server platforms is KCTCS running?

KCTCS Response: *IBM, Dell, HP.*

8. Will all users be using Windows, MAC, or Mobile Device for printing?

KCTCS Response: *Windows, MAC.*

9. Can KCTCS identify number of MFP & Printer brands for each site/location?

KCTCS Response: *See response to #3.*

10. Does KCTCS anticipate the use of Chrome Books in your workstation fleet?

KCTCS Response: *This solution will be students, faculty, and staff so it is likely there will be one.*

11. Is the RFP/Bid just for MFP's or is printers and other devices included?

KCTCS Response: *No Printers, just software.*

12. What versions of Paper Cut software is presently being used by KCTCS and do you anticipate everyone updating to latest version?

KCTCS Response: *We are asking for a complete upgrade to Papercut MF or migration from current software to Papercut MF.*

13. How many KCTCS locations presently have Paper Cut MF licenses? What sites/locations?

KCTCS Response: *Contact Papercut services directly for this information.*

14. How many KCTCS locations presently have Paper Cut NG licenses? What sites/locations?

KCTCS Response: *Contact Papercut services directly for this information.*

15. As a result of the RFP, does KCTCS intend to manage PaperCut at a system level going forward or continue management at a college level?

KCTCS Response: *Both, System level management for cost and local level for moves add and changes and support.*

16. What cost accounting solutions are currently operating at each campus (if any, please specify PaperCut NG vs PaperCut MF)?

KCTCS Response: *Contact Papercut services directly for this information.*

17. Are we able to obtain license files from KCTCS campus currently running PaperCut NG or PaperCut MF?

KCTCS Response: *Contact Papercut services directly for this information.*

18. Are you able to provide, at each campus level, the current brand of MFP being utilized (quantity of each brand if more than one)?

KCTCS Response: *See response to #3.*

19. As a result of this RFP, would the award result in a purchase of the software, including M&S (year 1) and install...? Or is KCTCS looking to lease the software?

KCTCS Response: *This is not a lease. The colleges can opt to purchase the Papercut software, along with the maintenance & service, at their discretion. Please refer to section 2, Form of Proposal for cost structure. Each section in the Form of Proposal must be completed in order to be considered for award.*

20. Should the total cost reflect a 5 year investment or only one year contract?

KCTCS Response: *Five years.*

21. Can you define what is meant by "Flex license (education discount)"?

KCTCS Response: *Contact Papercut for Educational user flex licenses. This section has been removed.*

22. Do you plan to enable/implement mobile printing?

KCTCS Response: *Not at this time.*

23. The RFP has listed two Site Servers in the pricing worksheet (starting on page 9), is this correct? (below Server Install is a second "Site Server" field)

KCTCS Response: *There will be a main server for the college HQ and site servers for the remote colleges.*

24. Do you have a list of current papercut licenses at each of the locations of either Papercut NG or MF and what those licenses consist of? I.e. What is included already?

KCTCS Response: *Contact Papercut services for this information.*

25. Papercut requires licensing entity, addresses, and or locations that are participating on this RFP?

KCTCS Response: *All of the Kentucky Community and Technical colleges and their sites. <https://kctcs.edu>*

The timeline to submit additional questions has passed.

All other terms, conditions & specifications remained unchanged.

Bidders must acknowledge receipt of this and any addenda either with proposal or by separate letter prior to award of contract. If by separate letter, the following information should be placed in the lower left hand corner of the envelope:

Bid No.: KCT-01165
Title: Papercut Enterprise Solution

Name of Firm: _____

Signature: _____