



KENTUCKY COMMUNITY AND TECHNICAL COLLEGE SYSTEM

Invitation to Bid ADDENDUM

BID NO.: KCT-01064
ADDENDUM NO.: 1
BID ISSUE DATE: June 23, 2017
ADDENDUM DATE: July 10, 2017
OPENING DATE: July 18, 2017
TITLE: Janitorial Services

The following information should be revised from the original Invitation to Bid.

I. The following information is provided in response to questions submitted by potential bidders:

1. The bid I am submitting will be a joint venture with a subcontractor with over 20 years of experience. Does that count as a minimum of 3 years in business providing commercial cleaning requirement?

KCTCS Response: *The contractor signing the bid is required to have a minimum (3) years in business.*

1. *Refer to Section 13-Method of Award: A minimum of three (3) years in business providing commercial cleaning is required for this contract. Years in business under the contractor name may be verified by the Secretary of State.*
2. *Refer to Section 29-Contractor Eligibility Requirements: Contractor's responding to this Invitation must have been in the janitorial services business full-time for at least three years.*
3. *Refer to Section 26-Subcontracting: No part of the operation may be subcontracted without prior written or email approval from Facilities Management and the KCTCS Procurement to Payment Department. Subcontracting may be allowable if there will be a local representative from the contractor's firm that can be on-site if needed.*

2. Can I individually price the hygiene and cleaning chemicals or does an estimated usage need to be part of the overall bid? Or are you going to give list of usage for the past two years.

KCTCS Response: *The costs for hygiene and cleaning chemicals should be included in the annual lump sum amount/monthly rate (see Form of Proposal). Product usage is not kept on file with KCTCS.*

3. What are the window sizes?

KCTCS Response: *See attached Estimated Window Sizes. All, or the majority of windows are included in the attachment. Any window not listed in the attachment is still a part of this contract and will not be billed separately for cleaning.*

4. Can I request the open records for the price of current company?

KCTCS Response: *Monthly rate = \$5,115.99*

The timeline to submit additional questions has passed.

All other terms, conditions & specifications remained unchanged.

Bidders must acknowledge receipt of this and any addenda either with Invitation to Bid or by separate letter prior to award of contract. If by separate letter, the following information should be placed in the lower left hand corner of the envelope:

Bid No.: KCT-01064
Title: Janitorial Services
Opening Date: July 18, 2017 4:00 PM EST

Name of Firm: _____

Signature: _____

Frontside of building

22 1/2 x 39	Door size
28 1/2 x 75 1/2	24 x 96
36 x 75 1/2	front entryway
46 x 56	30 x 33 1/2
46 x 77	35 x 98

Eastside of building

21 x 38 1/2	
38 1/2 x 70	Door size
Eastside entryway	24 x 67
22 1/2 x 32 1/2	East side entry way
22 x 39	22 x 32 1/2
18 x 32	22 x 39
	18 x 32
32 x 54	32 x 54

Westside of building

	Westside Patio
30 x 41	26 x 35
41 x 82	35 x 53 1/2
11 x 35	45 x 54
33 x 34	Door size 28 x 67

Southside \ Westside Patio

- 32 x 32
- 32 x 97
- 42 x 76
- 46 x 55

Northside entryway

- 32 x 38
- 33 x 77
- 37 x 54
- Door 30 x 72

Guard Shack

- 31 x 36
- 32 x 53
- 31 x 23
- 38 x 70

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