



# Executive Summary

Kentucky Community and Technical College System (KCTCS)  
Board of Regents Meeting – December 3-4, 2020  
Conducted virtually via Microsoft Teams

## Meeting highlights:

- ***Adopted a Resolution authorizing KCTCS's continued participation in Kentucky Employees' Retirement System (KERS).***  
The Board adopted a resolution that authorizes KCTCS's continuing participation in the KERS for the 385 employees who participate in the retirement system. KCTCS employs roughly 7,600 regular full-time and part-time employees throughout the state. The decision to remain in KERS was made based on extensive research, analyses, and the development of a financial model that enabled multiple scenarios to be calculated to understand the effects of the many factors affecting a decision of whether to stay in or cease participation with KERS and each option's resulting projected financial implications.
- ***Approved pausing the KCTCS Presidential Search.***  
The KCTCS presidential search will be paused until in-person interviews with the finalists can be safely conducted with the Board of Regents. No date has been set for interviews, but finalists have been notified and will be announced at a later date.
- ***Approved a mission statement renewal for Bluegrass Community and Technical College.***
- ***Approved the revision of KCTCS Board of Regents Policy 4.1—Policy on Program Approval.***  
The KCTCS Board of Regents approved revised Board of Regents Policy 4.11, which will allow the adoption of embedded Diplomas for degree programs already approved by the KCTCS Board of Regents. The request to add an embedded diploma will now follow the same process currently used to add new certificates. The new policy will allow the College to implement an embedded Diploma quickly, without the duplicated administrative burden of completing a full proposal to the Board of Regents.



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**Interim President**

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- ***Received information on Board Policy 4.12 – Policy on Collaborative Program Development.***

In order to reflect the option of completing General Education Oral Communication courses in Block II of the Associate in Arts (AA), KCTCS needs to update the Associate in Arts program requirements. This item will be voted on at the March 2021 Academic Affairs and Curriculum Committee Meeting.

- ***Postponed approval for Ashland Community and Technical College's (ACTC) request for an Associate in Applied Science (AAS) in Surgical Technology.***

The Academic Affairs and Curriculum Committee recommended postponing approval for an AAS in Surgical Technology for ACTC. Currently the College offers the Diploma in Surgical Technology; the accrediting body, Accreditation Review Council on Education in Surgical Technology and Surgical Assisting, has moved to a requirement for the Associate's Degree. ACTC also noted employer requirements for employees to hold the certification. A program evaluation plan is in place, and ACTC has a resource plan to implement the program. The Committee requested additional accreditation and certification information and employer documentation of support for the certification before voting to approve the program and recommending it to the Board of Regents.

- ***Ratified or approved new credit certificate programs, KCTCS colleges' candidates for credentials, and personnel actions.***

- ***Ratified 41 new credit certificate programs.***

Each certificate is applicable towards at least one degree program and is designed to be responsive to education and workforce needs in Kentucky, providing greater student access to quality programs. New certificate programs were ratified for Ashland Community and Technical College, Big Sandy Community and Technical College, Bluegrass Community and Technical College, Elizabethtown Community and Technical College, Henderson Community College, Hopkinsville Community College, Madisonville Community College, Owensboro Community and Technical College, Southcentral KY Community and Technical College, Southeast Community and Technical College, Somerset Community College, and West Kentucky Community and Technical College.

- ***Approved KCTCS colleges' candidates for credentials.***

For the period of July 18, 2020 through October 2, 2020, there were 6,978 credential requests, including 4,658 certificates; 381 diplomas; and 1,939 associate degrees. Credentials are awarded to students upon certification that requirements for the credentials have been satisfactorily completed.

- ***Ratified personnel actions.***

The KCTCS Board of Regents received a personnel report that included individual and summary personnel actions, some of which were academic and administrative appointments, reappointments, terminal reappointments, retirements, resignations, and non-renewal of appointments.

- ***Held a closed executive session pursuant to KRS 61.810 (1)(c) – proposed or pending litigation.***

## **Other Highlights:**

- ***Chair’s Report.***  
Highlights reported by KCTCS Board of Regents Chair Gail Henson to the Board of Regents included an update on the KCTCS Presidential Search Process and information about the CPE’s Virtual Webinar for Trustees and Regents to be held on December 9, 2020.
- ***KCTCS President’s Report.***  
KCTCS Interim President Czarapata provided updates on the System’s current activities, including Fall enrollment, COVID-19 relief efforts, an outlook on the state budget, a new Work Ready Kentucky Scholarship marketing campaign, and strategic plan performance measures.
- ***Received updates/reports on the following items:***
  - Board Policy Review
  - The 2021 Legislative Session
  - Administrative Services
  - Technology Solutions
  - Student Services
  - The ALIGN Project
- ***Next Meeting – March 18-19, 2021.***  
The KCTCS Board of Regents will conduct its next regularly scheduled meeting at the KCTCS System Office in Versailles or virtually via Microsoft Teams.