

MINUTES
KCTCS Board of Regents
Efficiency, Effectiveness, and Accountability Committee
March 14, 2019

Committee Members Present:

Mr. Damon V. Allen
Mr. Mark J. Blunk
Ms. Lisa V. Desmarais
Ms. Karen A. Finan
Dr. Wendy Fletcher
Dr. Angela Fultz
Dr. Gail Henson
Ms. Mary R. Kinney

Ms. Marcia L. Roth
Mr. Ricky T. Shaw
Mr. James Lee Stevens
Mr. Donald R. Tarter
Ms. Tammy C. Thompson
Mr. Mark A. Wells

CALL TO ORDER

Committee Chair Finan called to order the meeting of the Kentucky Community and Technical College System Board of Regents Efficiency, Effectiveness, and Accountability (EEA) Committee at 10:22 a.m. (ET) on March 14, 2019. The meeting was held in Conference Room 102B of the KCTCS System Office in Versailles, Kentucky. The press was notified of the meeting on March 6, 2019. Hon. Mike Murray, KCTCS General Counsel, served as parliamentarian.

There being a quorum present, committee business began with the approval of minutes.

APPROVAL OF MINUTES

Chair Finan asked if there were any corrections to the September 13, 2018, minutes presented in the meeting materials.

There being none, the minutes were declared approved as presented.

ADDITIONS OR CHANGES TO THE AGENDA

There were no changes to the agenda.

ACTION: KCTCS 2017-18 BOARD EVALUATION OUTCOMES

RECOMMENDATION: That the Efficiency, Effectiveness and Accountability Committee discuss the 2017-18 Board Evaluation Report and either (a) determine that no recommendations for improvement are needed at this time, or (b) make suggested recommendations for improvement based on the survey results.

Chair Finan noted that the results of the survey questions are in the materials, and the results were presented in a summarized format at the December 7, 2018 meeting. The Board survey was broken down into two areas – the Board’s performance and the Board’s practices, with three open-ended questions at the end. Each question could be answered with a “very satisfied,” “satisfied,” or “unsatisfied” or “N/A” response.

It was noted that there were four of the seventeen questions that received an “unsatisfied” rating of at least 21 percent, meaning that three Regents expressed dissatisfaction. For the remaining questions, no more than two Regents expressed dissatisfaction, with many of the questions receiving all satisfied and very satisfied responses.

Chair Finan shared that for the purpose of the Committee’s discussion, the focus would be on the questions that received the 21 percent unsatisfied rating.

The questions that were discussed was, “2. Serves as a guiding partner and sounding board to the KCTCS President.”; “6. Focuses its time on issues of great consequence to their full potential.”; “7. Has the right committees and uses them to their full potential.”; and “16. There is adequate time for discussion, information-sharing, and decision-making.”

Chair Finan noted that each question would have a ten-minute discussion and then a ten-minute discussion would be given to the open-ended questions. After the 50 minutes of discussion, recommendations for improvement to the assessment would be put into a motion. She also noted that after discussion, determination that no recommendations for future Board performance or practices would be needed. If that is the case, a motion would still be needed to suggest that the EEA Committee is determining no recommendations are needed.

Discussion began on question “2. Serves as a guiding partner and sounding board to the KCTCS President.” It was noted that this assessment was not a critique of President Box, it was a way to improve the governance of the institution. During discussion, it was shared that meeting more than once a year as an EEA Committee would be beneficial and allow for more discussion as a Governing Board.

Chair Finan moved to the next question “6. Focuses its time on issues of great consequence to their full potential.” During discussion, it was shared that KCTCS needs to be more student focused, but issues of funding were also of great consequence. It was noted that President Box has done great job of focusing on alternative forms of revenue, but the Board should assist the President and System with ideas, thoughts, and opportunities for increasing funding.

Chair Finan moved to the next question “7. Has the right committees and uses them to their full potential.” It was noted that as Regents receive materials for all of the committees in advance to prepare.

Chair Finan moved to the last question “16. There is adequate time for discussion, information-sharing, and decision-making.” It was noted that KCTCS staff preparation and assistance is extremely helpful and appreciated for each Committee meeting. It was shared that sometimes there’s too much

information and timing become an issue and more discussion and questions are needed.

Chair Finan called for additional discussion. There being none, she called for a motion.

MOTION: Dr. Fultz moved, and Mr. Wells seconded, that the Efficiency, Effectiveness, and Accountability Committee recommend that the KCTCS Board of Regents approve the EEA Committee meet twice a year in order to facilitate open conversation on issues of interest and relevance to the Board of Regents and in order to better serve as a guiding partner to the KCTCS President. These issues of interest may result in specific Board action relevant to the effectiveness and accountability of the KCTCS Board.

Chair Finan called for the vote.

VOTE: The motion passed unanimously.

**ACTION: KCTCS
BOARD OF
REGENTS
EVALUATION
ANNUAL TIMELINE**

RECOMMENDATION: That the KCTCS Board of Regents approve the Board of Regents Evaluation Annual Timeline as outlined below:

September Meeting – *The KCTCS Board of Regents Executive Committee reviews the assessment form as an Information Item.*

December Meeting – *The KCTCS Board of Regents Executive Committee approves the assessment form or votes upon any necessary changes to the assessment form.*

After the December Meeting – *The Chair of the Efficiency, Effectiveness, and Accountability (EEA) Committee distributes the assessment to the entire Board, collects the assessments, and compiles the results before the March meeting.*

March Meeting – *The Chair of the EEA Committee reports the summary at the annual EEA Committee meeting, asks for discussion, and provides an opportunity for suggested improvements for the Board's practices and performance based on the assessment feedback.*

June Meeting – *Follow-up from any action items discussed at the March meeting.*

Chair Finan called on KCTCS President Jay K. Box to present the item.

It was noted that the Efficiency, Effectiveness, and Accountability Committee is responsible for evaluating the Board's effectiveness and performance and shall meet at least annually to review the Board evaluations and report the findings. Last year, due to a SACSCOC request that Boards begin their evaluations before October 2018, the EEA Committee convened at the

September 2018 Board meeting to review the evaluation and approve it. After approval, the evaluation was distributed electronically with detailed instructions about the return of the document before December 7, 2018. A summary of the results was presented at the December 2018 meeting, with discussion and potential Action to occur at this meeting, the annually scheduled March EEA meeting.

It was shared that in order to streamline the process and keep the EEA Committee meeting to once a year, the above schedule has been drafted for future implementation. It relies on both the Executive and the EEA accomplish the evaluation process. Once approved by the Board, the proposed evaluation timeline will be submitted to SACSCOC as evidence of compliance with the Comprehensive Standard, 4.2.g.

Chair Finan called for additional discussion. There being none, she called for a motion.

MOTION: Dr. Henson moved, and Ms. Roth seconded, that the Efficiency, Effectiveness, and Accountability Committee recommend that the KCTCS Board of Regents approve the Board of Regents Evaluation Annual Timeline as outlined below:

September Meeting – *The KCTCS Board of Regents Executive Committee reviews the assessment form as an Information Item.*

December Meeting – *The KCTCS Board of Regents Executive Committee approves the assessment form or votes upon any necessary changes to the assessment form.*

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March Meeting – *The Chair of the EEA Committee reports the summary at the annual EEA Committee meeting, asks for discussion, and provides an opportunity for suggested improvements for the Board's practices and performance based on the assessment feedback.*

June Meeting – *Follow-up from any action items discussed at the March meeting.*

Chair Finan called for the vote.

VOTE: The motion passed unanimously.

NEXT MEETING Chair Finan announced that the next Effectiveness, Efficiency, and Accountability Committee meeting is scheduled for March 2020, but a meeting could be scheduled earlier.

ADJOURNMENT MOTION: Mr. Shaw moved, and Mr. Allen seconded that the committee adjourn.

VOTE: The motion passed unanimously, and the meeting adjourned at 11:05 a.m. (ET).

09/19/19

Date Approved by the
Efficiency, Effectiveness, and
Accountability Committee

Angela Fultz
Committee Chair

