

MINUTES
KCTCS Board of Regents
Academic Affairs and Curriculum Committee Meeting
September 13, 2018

Committee Members Present:

Dr. Angela Fultz, Committee Chair
Mr. Marc J. Blunk
Dr. Wendy Fletcher

Mr. James Lee Stevens
Ms. Tammy C. Thompson

Committee Members Absent:

Ms. Karen A. Finan, Committee Vice Chair
Mr. Damon V. Allen

CALL TO ORDER

Academic Affairs and Curriculum Committee Chair Angela Fultz called to order the meeting of the Kentucky Community and Technical College System Board of Regents Academic Affairs and Curriculum Committee at 1:54 p.m. (ET) on September 13, 2018. The meeting was held in the Regional Postsecondary Education Center, Room 205, at Elizabethtown Community and Technical College, in Elizabethtown, Kentucky. Chair Fultz announced that the press was notified of the meeting on September 5, 2018.

There being a quorum present, committee business began with the approval of minutes.

It was noted that KCTCS Board Chair Marcia Roth was in attendance for the Academic Affairs and Curriculum Committee meeting.

**WELCOME OF NEW
COMMITTEE
MEMBERS**

Chair Fultz extended a welcome on behalf of the Academic Affairs and Curriculum Committee to Ms. Karen Finan, Mr. Damon Allen, and Mr. Marc Blunk. Mr. Allen was unable to attend the meeting. Mr. Allen is the Senior Vice President and Community Investment Officer of the Federal Home Loan Bank of Cincinnati. Mr. Marc Blunk is a student at Bluegrass Community and Technical College and is pursuing an Associate in Arts Degree at Bluegrass. The Committee welcomed back Ms. Karen Finan. Ms. Finan was unable to attend the meeting. Ms. Finan is the President and CEO of the Northern Kentucky Regional Alliance. Chair Fultz also extended a welcome to Dr. Wendy Fletcher, who participated in the June meeting by SKYPE.

Chair Fultz also welcomed Dr. Kris Williams, the new KCTCS Chancellor.

**APPROVAL OF
MINUTES**

Chair Fultz asked if there were any corrections to the June 14, 2018, minutes presented in the meeting materials. There being none, the minutes were declared approved as presented.

DRAFT

ADDITIONS OR CHANGES TO THE AGENDA

There were no changes or additions to the agenda.

ACTION: RATIFICATION OF NEW CREDIT CERTIFICATE PROGRAMS

RECOMMENDATION: That the KCTCS Board of Regents ratify the approval of new credit certificate programs listed in the agenda materials.

Chair Fultz called on KCTCS Chancellor Kris Williams to provide additional information related to the recommendation. Dr. Williams noted that some of the programs listed are a result of “rolling over” an existing curriculum to a new integrated curriculum with multiple exit points.

All certificate programs included on the list are applicable toward at least one degree program and additional resources are not required for their implementation. The certificate programs listed in the agenda book support the *Kentucky Postsecondary Education Improvement Act of 1997* (as amended). These certificate programs meet all KCTCS program approval policies and procedures, the *KCTCS Policy on Collaborative Program Development*, and all applicable Council on Postsecondary Education (CPE) policies and procedures.

Chair Fultz called for discussion, there being none, and she called for the motion.

MOTION: Mr. Stevens moved and Ms. Thompson seconded that the Academic Affairs and Curriculum Committee recommend that the KCTCS Board of Regents ratify the approval of new credit certificate programs listed in the agenda materials.

Chair Fultz called for a vote.

VOTE: The motion was approved unanimously.

Chair Fultz moved to the next agenda item.

ACTION: KCTCS COLLEGES' CANDIDATES FOR CREDENTIALS

RECOMMENDATION: That the KCTCS Board of Regents approve the awarding of KCTCS colleges' candidates for degrees and diplomas and ratify certificates as presented in the supplemental booklet, *KCTCS Candidates for Credentials April 11, 2018 through July 17, 2018*, with the credentials (degrees, diplomas, and certificates) to be awarded to the candidates upon certification that the requirements have been satisfactorily completed.

Chair Fultz called on Dr. Gloria McCall, KCTCS Vice President, to present the candidates for credentials. Dr. McCall noted that for the period of

April 11, 2018 through July 17, 2018, there were 19,518 credential requests (14,093 of which are unduplicated), including 12,562 certificates; 1,427 diplomas; 1,454 associate in arts; 1,080 associate in science; 3,061 associate in applied science; and 14 associate in fine arts.

It was noted that Bluegrass Community and Technical College, Hazard Community and Technical College, Owensboro Community and Technical College and West Kentucky Community and Technical College awarded associate in fine arts degrees.

Chair Fultz called for discussion, there being none, she called for the motion.

MOTION: Mr. Stevens moved and Mr. Blunk seconded that the Academic Affairs and Curriculum Committee recommend that the KCTCS Board of Regents approve the awarding of KCTCS colleges' candidates for degrees and diplomas and ratify certificates as presented in the supplemental booklet, *KCTCS Candidates for Credentials April 11, 2018 through July 17, 2018*, with the credentials (degrees, diplomas, and certificates) to be awarded to the candidates upon certification that the requirements have been satisfactorily completed.

Chair Fultz called for a vote.

VOTE: The motion was approved unanimously.

Chair Fultz moved to the next agenda item.

**ACTION: NEW
PROGRAM
PROPOSALS-
ASSOCIATE IN
APPLIED SCIENCE
(AAS) IN
APPRENTICESHIP
STUDIES FOR
BLUEGRASS
COMMUNITY AND
TECHNICAL
COLLEGE**

Chair Fultz called on Dr. Williams to present the program proposal agenda item. Dr. Williams noted that the total number of programs approved since 1998 is 4,524. The total number of programs suspended is 1,497.

RECOMMENDATION: That the Board of Regents approve an Associate in Applied Science (AAS) in Apprenticeship Studies for Bluegrass Community and Technical College (BCTC) to be implemented in fall 2019.

Chair Fultz asked Dr. Williams to introduce BCTC President/CEO Augusta Julian to discuss the need for this program. Dr. Julian also introduced Dr. Greg Feeney, Vice President of Academics and Workforce; Rebecca Simms, Academic Dean; and Tammy Liles, Academic Dean, to assist.

Dr. Julian shared that Registered Apprenticeships are innovative work-based learn and earn models that meet national standards outlined by the U.S. Department of Labor and the Kentucky Office of Apprenticeship and Training. Apprenticeship is a formal system of employee training that

combines on-the-job training with related technical instruction. It is designed to produce highly skilled workers who are fully competent in all aspects of an occupation, including: knowledge, skill, and proficiency on the job.

Dr. Feeney noted that the Apprenticeship Studies program is designed to complement specialized study in a national or state approved apprentice curriculum (i.e. 2000 hours per year on the job in a supervised work environment and 144 hours per year of related classroom instruction). Completion of a national and/or state certified apprenticeship program is a prerequisite to this program.

Ms. Liles shared that according to the U.S. Bureau of Labor Statistics (BLS) employment is projected to grow for apprenticeships at least as fast as the average for all occupations, if not faster, from 2016–2026. Also, wages in a number of the top occupations for apprenticeships were well above the \$37,040 median annual wage in all occupations in 2016. Additionally, there are over 400,000 apprenticeships nationwide in over 1,000 occupations.

Dr. Simms noted that BCTC already offers the general education core courses for other technical programs, so no additional funding will be required for these faculty. The AAS in Apprenticeship Studies students will enroll in existing BCTC course sections. Additionally, the costs related to the technical and on-the-job training component of the Apprenticeship program will be held by the business and/or industry responsible for the registered Apprenticeship program. No additional equipment or instructional materials will be required. BCTC will provide a physical location or online learning management system for general education courses, as well as the salary for the program coordinator.

Dr. Williams recommended the program.

Chair Fultz called for discussion, there being none, and she called for the motion.

MOTION: Mr. Blunk moved and Ms. Thompson seconded that the Academic Affairs and Curriculum Committee recommend that the Board of Regents approve an Associate in Applied Science (AAS) in in Apprenticeship Studies for Bluegrass Community and Technical College (BCTC) to be implemented in fall 2019.

Chair Fultz called for a vote.

VOTE: The motion was approved unanimously.

**UPDATE: PROGRAM
SUSPENSIONS**

Chair Fultz called on Dr. Williams to provide the update.

Dr. Williams explained to the committee that a suspended program is defined by the Kentucky Council on Postsecondary Education (CPE) as an academic program that no longer accepts new students as of a specified date but allows current or previously accepted students to complete the program. The program can be re-opened within five years without going through the new academic program approval process. After five years, if the program has not been re-opened, it is considered a closed program.

Dr. Williams noted that program proposals to add new programs may be presented at any quarterly KCTCS Board of Regents meeting. Deactivated credentials are credentials that have been deactivated but may include a teach-out for any credential, and for tracks of the program within the credential level.

Dr. Williams shared that program suspensions are programs that have been officially removed from the CPE Program Inventory and include all credential levels of a program and for all tracks within the credential level. The program suspensions that are presented in the supplemental booklet are provided for the 2017-18 academic year. The total number of credentials suspended for the 2017-18 academic year is 1,656.

Chair Fultz called for discussion.

During the discussion, it was asked if an update regarding program suspensions could be presented at the March and September Board meetings. Dr. Williams noted that she would include this update in her March and September Academic Services Report.

Chair Fultz called for further discussion. There being none, she moved to the next agenda item.

**UPDATE:
ACADEMIC
SERVICES REPORT**

Chair Fultz called on Dr. Williams to provide the update.

Dr. Williams shared that the Academic Services Report covers a broad range of areas from workforce credit education to dual credit, transfer coursework to curriculum, distance learning to program review.

The presentation given on the Academic Services Report at the Academic Affairs and Curriculum Committee is available at:

<https://publicsearch.kctcs.edu/board/Pages/201809.aspx>

Chair Fultz moved to announcing the next meeting.

DRAFT

NEXT MEETING

Chair Fultz announced that the next regularly scheduled meeting of the KCTCS Board of Regents Academic Affairs and Curriculum Committee is for December 6, 2018 at the KCTCS System Office, Versailles, Kentucky.

ADJOURNMENT

Mr. Stevens moved and Ms. Thompson seconded that the Academic Affairs and Curriculum Committee meeting adjourn.

VOTE: The motion was approved unanimously, and the meeting adjourned at 3:13 p.m. (ET).

12/6/18

Date Approved by the Academic Affairs
and Curriculum Committee

Angela Fultz
Committee Chair