

**MINUTES**  
**KCTCS Board of Regents**  
**Efficiency, Effectiveness, and Accountability Committee**  
**September 13, 2018**

**Committee Members Present:**

Mr. Mark J. Blunk	Mr. Ricky T. Shaw
Ms. Lisa V. Desmarais	Mr. James Lee Stevens
Dr. Wendy Fletcher	Mr. Donald R. Tarter
Dr. Angela Fultz	Ms. Tammy C. Thompson
Dr. Gail Henson	Mr. Mark A. Wells
Ms. Mary R. Kinney	
Ms. Marcia L. Roth	

**Committee Members Absent:**

Mr. Damon V. Allen  
Ms. Karen A. Finan  
*\*\*Due to Ms. Karen Finan's absence,  
Chair Roth asked Mr. Mark Wells to sit  
in as Chair of the Committee.*

**CALL TO ORDER** Mr. Wells called to order the meeting of the Kentucky Community and Technical College System Board of Regents Efficiency, Effectiveness, and Accountability (EEA) Committee at 10:31 a.m. (ET) on September 13, 2018. The meeting was held in the Regional Postsecondary Education Center Quads of Elizabethtown Community and Technical College in Elizabethtown, Kentucky. The press was notified of the meeting on September 5, 2018. Hon. Mike Murray, KCTCS General Counsel, served as parliamentarian.

There being a quorum present, committee business began with the approval of minutes.

**APPROVAL OF MINUTES** Mr. Wells asked if there were any corrections to the March 15, 2018, minutes presented in the meeting materials.

There being none, the minutes were declared approved as presented.

**ADDITIONS OR CHANGES TO THE AGENDA** There were no changes to the agenda.

**ACTION: KCTCS 2017-18 BOARD EVALUATION** **RECOMMENDATION:** That the KCTCS Board of Regents approve the attached 2017-18 Board evaluation (Attachment A), to be distributed to all Regents by the Efficiency, Effectiveness, and Accountability (EEA) Committee, with results to be collected by the Committee and reported at the December 7, 2018 Board of Regents meeting.

## DRAFT

Mr. Wells noted that at the June 15, 2018, KCTCS Board of Regents meeting, the Board approved revisions to the *Board of Regents Bylaws Section 10.2.4. Efficiency, Effectiveness and Accountability Committee* in order to comply with 4.2.g, a new mandate by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) that governing boards are now expected conduct board evaluations periodically. Pursuant to the revised bylaws, the EEA Committee, which operates as a committee of the whole, is responsible for evaluating the Board's effectiveness and performance and shall meet annually to review the Board evaluations and report the findings.

The EEA Committee usually meets during the March KCTCS Board of Regents meetings. However, due to a SACSCOC request that Boards begin these evaluations before October 2018, the EEA Committee convened to review the evaluation and approve it. After approval, the evaluation will be distributed electronically with detailed instructions about the return of the document and deadline, which will be before the December 7, 2018 KCTCS Board of Regents meeting. Mr. Wells noted that Committee Chair Finan will make a summarized report to the Board about the findings from the evaluation.

Mr. Wells shared that it was important to note that the evaluation was not intended to gauge individual board members' performance, but rather how the KCTCS Board of Regents operates as a whole. All the evaluations will be anonymous and distributed through an online tool that will collect and compile the results.

Mr. Wells called for discussion.

During the discussion, it was noted that a comment section should be added under each question and making comments should be optional.

Mr. Wells called for a motion.

MOTION: Dr. Henson moved and Dr. Fultz seconded That the Efficiency, Effectiveness, and Accountability Committee approve the attached 2017-18 Board evaluation (Attachment A), to be distributed to all Regents by the Efficiency, Effectiveness, and Accountability Committee, with results to be collected by the Committee and reported at the December 7, 2018 Board of Regents meeting.

Mr. Wells called for the vote.

VOTE: The motion passed unanimously.

**NEXT MEETING** Mr. Wells announced that the next Effectiveness, Efficiency, and Accountability Committee meeting is scheduled for March 14, 2019, at the KCTCS System Office, Versailles, Kentucky.

**ADJOURNMENT** MOTION: Ms. Thompson moved and Dr. Fletcher seconded that the committee adjourn.

VOTE: The motion passed unanimously, and the meeting adjourned at 11:37 a.m. (ET).

*03/14/19*

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Date Approved by the  
Efficiency, Effectiveness, and  
Accountability Committee

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Karen A. Finan  
Committee Chair



**2017-18 KCTCS Board of Regents Evaluation Survey**

This survey is intended to assist the Board of Regents in evaluating its own performance. The responses of individual trustees will be confidential. The Board will receive a summary of the major topics raised in this process without attribution, as reported by the Efficiency, Effectiveness, and Accountability Committee at the December 2018 Board meeting. The ranking scale is as follows:

- **Unsatisfied** – the respondent views current performance/practice as unacceptable and requiring change.
- **Satisfied** – the respondent sees current performance/practice as adequate, but worth discussing with an eye toward possible change.
- **Very satisfied** – the respondent views current performance/practice as about as good as it can be.
- **N/A** – the respondent does not have the information or experience needed to address the current performance/practice.

***Please evaluate your level of satisfaction of the Board's performance in the following areas:***

- Avoids administrative matters and maintains emphasis on governance.  
 Unsatisfied       Satisfied       Very Satisfied       N/A
- Serves as a guiding partner and sounding board to the KCTCS President.  
 Unsatisfied       Satisfied       Very Satisfied       N/A
- Understands KCTCS's budget process and plan.  
 Unsatisfied       Satisfied       Very Satisfied       N/A
- Is involved in the strategic planning and is kept apprised of progress with regard to planning and priorities.  
 Unsatisfied       Satisfied       Very Satisfied       N/A
- Ensures the administration involves the Board on high-profile issues that could present risk to the institution.  
 Unsatisfied       Satisfied       Very Satisfied       N/A
- Focuses its time on issues of great consequence to the institution.  
 Unsatisfied       Satisfied       Very Satisfied       N/A
- Has the right committees and uses them to their full potential.  
 Unsatisfied       Satisfied       Very Satisfied       N/A

- Honors appropriate boundaries while also serving as an advocate for the institution with various stakeholders.

Unsatisfied  Satisfied  Very Satisfied  N/A

- Provides appropriate support for funding initiatives.

Unsatisfied  Satisfied  Very Satisfied  N/A

- Avoids conflicts of interests and adheres to strict level of confidentiality.

Unsatisfied  Satisfied  Very Satisfied  N/A

- Is free from undue political influence or influence of other external bodies.

Unsatisfied  Satisfied  Very Satisfied  N/A

***Please evaluate your level of satisfaction with regard to the following Board practices:***

- The orientation prepared me for my role on the Board.

Unsatisfied  Satisfied  Very Satisfied  N/A

- The information provided prior to the Board meeting is informative and thorough so that I can carry out my duties.

Unsatisfied  Satisfied  Very Satisfied  N/A

- My particular interests, skills and background are used effectively as a Board member.

Unsatisfied  Satisfied  Very Satisfied  N/A

- The meeting schedule is effective and there is adequate time for discussion, information-sharing, and decision-making.

Unsatisfied  Satisfied  Very Satisfied  N/A

- Board leadership and support staff are adequately prepared to conduct meetings.

Unsatisfied  Satisfied  Very Satisfied  N/A



