

MINUTES
KCTCS Board of Regents
Academic Affairs and Curriculum Committee Meeting
March 15, 2018

Committee Members Present:

Dr. Angela Fultz, Committee Chair	Mr. Ricky Lee Smith
Mr. Porter G. Peeples, Sr., Committee Vice Chair	Ms. Tammy C. Thompson
Ms. Karen A. Finan	

Committee Members Absent:

Mr. James Lee Stevens

CALL TO ORDER

Academic Affairs and Curriculum Committee Chair Angela Fultz called to order the meeting of the Kentucky Community and Technical College System Board of Regents Academic Affairs and Curriculum Committee at 1:21 p.m. (ET) on March 15, 2018. The meeting was held in Conference Room 102A of the KCTCS System Office in Versailles, Kentucky. Chair Fultz announced that the press was notified of the meeting on March 7, 2018.

There being a quorum present, committee business began with the approval of minutes.

**WELCOME OF NEW
ACTING
CHANCELLOR**

Chair Fultz extended a welcome on behalf of the Academic Affairs, and Curriculum Committee to Dr. Larry Ferguson, KCTCS Vice President, who was recently named Acting KCTCS Chancellor. She noted that on February 20, 2018, KCTCS Chancellor Rhonda Tracy resigned her position.

**APPROVAL OF
MINUTES**

Chair Fultz asked if there were any corrections to the November 30, 2017, minutes presented in the meeting materials. There being none, the minutes were declared approved as presented.

**ADDITIONS OR
CHANGES TO THE
AGENDA**

There were no changes or additions to the agenda.

**ACTION:
RATIFICATION OF
NEW CREDIT
CERTIFICATE
PROGRAMS**

RECOMMENDATION: That the KCTCS Board of Regents ratify the approval of new credit certificate programs listed in the agenda materials.

Chair Fultz called on KCTCS Chancellor Rhonda Tracy to provide additional information related to the recommendation. Dr. Ferguson noted that some of the programs listed are a result of “rolling over” an existing curriculum to a new integrated curriculum with multiple exit points.

All certificate programs included on the list are applicable toward at least one-degree program, and additional resources are not required for their implementation. The certificate programs listed in the agenda book support

the *Kentucky Postsecondary Education Improvement Act of 1997* (as amended). These certificate programs meet all KCTCS program approval policies and procedures, the *KCTCS Policy on Collaborative Program Development*, and all applicable Council on Postsecondary Education (CPE) policies and procedures.

Chair Fultz called for discussion, there being none, and she called for the motion.

MOTION: Ms. Thompson moved and Mr. Smith seconded that the Academic Affairs and Curriculum Committee recommend that the KCTCS Board of Regents ratify the approval of new credit certificate programs listed in the agenda materials.

Chair Fultz called for a vote.

VOTE: The motion was approved unanimously.

**ACTION: KCTCS
COLLEGES'
CANDIDATES FOR
CREDENTIALS**

RECOMMENDATION: That the KCTCS Board of Regents approve the awarding of KCTCS college candidates for degrees and diplomas and ratify certificates as presented in the supplemental booklet, *KCTCS Candidates for Credentials October 4, 2017 through January 9, 2018*, with the credentials (degrees, diplomas, and certificates) to be awarded to the candidates upon certification that the requirements have been satisfactorily completed.

Chair Fultz called on Dr. Gloria McCall, KCTCS Vice President to present the candidates for credentials. Dr. McCall noted that for the period of *October 4, 2017 through January 9, 2017*, there were 5,938 credential requests (3,857 of which are unduplicated), including 3,977 certificates; 321 diplomas; 521 associate in arts; 330 associate in science; 786 associate in applied science, and 3 associate in fine arts.

Chair Fultz called for discussion.

During the discussion, it was noted that the Committee would like to know what colleges award the Associate in Fine Arts degrees during this this report.

Chair Fultz called for the motion.

MOTION: Ms. Finan moved and Mr. Peeples seconded that the Academic Affairs and Curriculum Committee recommend that the KCTCS Board of Regents approve the awarding of KCTCS colleges' candidates for degrees and diplomas the awarding of KCTCS college candidates for degrees and diplomas and ratify certificates as presented in the supplemental booklet, *KCTCS Candidates for Credentials October 4, 2017 through January 9, 2018*, with the credentials (degrees, diplomas, and certificates) to be awarded to the candidates upon certification that the requirements have been satisfactorily completed.

Chair Fultz called for a vote.

VOTE: The motion was approved unanimously.

ACTION: NEW PROGRAM PROPOSALS—ASSOCIATE IN APPLIED SCIENCE (AAS) IN ADVANCED INTEGRATED TECHNOLOGY FOR ASHLAND COMMUNITY AND TECHNICAL COLLEGE

Chair Fultz called on Dr. Ferguson to present the program proposal agenda items. Dr. Ferguson noted that the total number of programs approved since 1998 is 4,476. The total number of programs suspended is 1,451.

RECOMMENDATION: That the Board of Regents approve an Associate in Applied Science (AAS) in Advanced Integrated Technology (AIT) and the Multi-Skilled Technician, Engineering Controls, and Skilled Operator certificates for Ashland Community and Technical College (ACTC) to be implemented in fall 2018.

Chair Fultz asked Dr. Ferguson to introduce ACTC President/CEO Kay Adkins to discuss the need for this program. Dr. Adkins also introduced Interim Dean of Academic Affairs Dr. Nicole Griffith-Green.

Dr. Adkins noted that the Advanced Integrated Technology (AIT) program encompasses the principles of technology integration that aligns with the expectations of current day employers. The objectives of the AIT program align with both the ACTC mission and vision, as well as the 2016-2022 strategic plan. Additionally, the program focus aligns with the objectives and strategies of the Council on Postsecondary Education (CPE) Stronger by Degrees agenda. Implementation of the AIT program will increase the level of educational attainment in Kentucky and meet the demands of industry. The AIT program will provide highly skilled manufacturing workers to area industry.

Dr. Griffith-Green shared that Offering the AIT degree was the result from a direct request from Braidy Industries, who are developing a new aluminum manufacturing and stamping mill in Boyd County. This aluminum mill, located directly across from the Technology Drive campus, will employ 500-550 individuals. The focus of the AIT program is to train individuals in the field of advanced technology as it applies to plant operations. The high level of unemployed/underemployed workers in the area creates a substantial need for this program.

Dr. Adkins noted that Braidy Industries has already received over 3,500 applications for employment in the new plant. ACTC is poised to provide the educational needs of those applicants and can provide the education and training of skilled workers for the future. The ACTC region has seen a loss of industry-related jobs over the past several years due to the decline in coal production and the closing of one of the biggest industries, AK Steel. This employment opportunity will not only provide training for employment with Braidy Industries, but also the numerous secondary opportunities that may come following the plant opening.

Dr. Adkins shared that costs associated with the Advanced Integrated Technology program include faculty salaries, both full-time and part-time, new equipment purchases, supplies, and renovations to existing space. The initial start-up costs, including equipment, renovations, supplies, and salaries are estimated at approximately \$700,000. First year costs will be supported by a Kentucky TRAINS grant. Additional year costs will be built into the general operating budget. Revenue generated by tuition will help offset program costs. Expenses after the first year are estimated at \$250,000-\$300,000 per year. Latter year costs include salaries and equipment upgrades. ACTC is submitting Perkins requests to pay for any needed professional development in later years.

Dr. Ferguson recommended the program.

Chair Fultz called for discussion, there being none, and she called for the motion.

MOTION: Mr. Smith moved and Ms. Thompson seconded that the Academic Affairs and Curriculum Committee recommend that the Board of Regents approve an Associate in Applied Science (AAS) in Advanced Integrated Technology (AIT) and the Multi-Skilled Technician, Engineering Controls, and Skilled Operator certificates for Ashland Community and Technical College (ACTC) to be implemented in fall 2018.

Chair Fultz called for a vote.

VOTE: The motion was approved unanimously.

**ACTION: NEW
PROGRAM
PROPOSALS–
ASSOCIATE IN
APPLIED SCIENCE
(AAS) IN WELDING
TECHNOLOGY FOR
MADISONVILLE
COMMUNITY
COLLEGE**

RECOMMENDATION: That the Board of Regents approve an Associate in Applied Science (AAS) in Welding Technology for Madisonville Community College (MCC) to be implemented in fall 2018.

Chair Fultz asked Dr. Ferguson to introduce MCC President/CEO Cindy Kelley to discuss the need for this program. Dr. Kelley also introduced Dean of Academic Affairs Ms. Lisa Howerton, Applied Technology Division Chair Mr. Matt Luckett, and Welding Technology Program Coordinator Mr. Reid Davis.

Dr. Kelley noted that the Welding Technology program would provide viable options for an increased number of students graduating with the necessary skill set relative to the welding industry. The institution's mission is to advance an enduring and enthusiastic commitment to student-centered learning and achievement.

Ms. Howerton shared that the Welding Technology program will support the Council on Postsecondary Education (CPE) strategic agenda policy objectives of student success, opportunity, and impact. The Welding Technology program will also support the statewide implementation plan through adequate funding, as program needs will be met through existing funding. The welding program

is accessible, flexible, fiscally prudent, and employs creative and innovative approaches to educating a competitive Kentucky workforce.

Mr. Davis noted that Student demand has proven to be strong for this program. Regional, state, and national demand is growing. There is a strong demand locally by area employers. The average annual salary for Western Kentucky is \$39,489.

Dr. Ferguson recommended the program.

Chair Fultz called for discussion, there being none, and she called for the motion.

MOTION: Ms. Finan moved and M seconded that the Academic Affairs and Curriculum Committee recommend that the Board of Regents approve an Associate in Applied Science (AAS) in Welding Technology for Madisonville Community College (MCC) to be implemented in fall 2018.

Chair Fultz called for a vote.

VOTE: The motion was approved unanimously.

Chair Fultz called on Dr. Ferguson to present this update.

**UPDATE:
ACADEMIC
SERVICES REPORT**

Dr. Ferguson shared the following:

Dual Credit Update

KCTCS is working with the Kentucky Department of Education's Office of Career and Technical Education to expand dual credit opportunities at the fifty-three Area Technology Centers (ATC) centers in Kentucky. For an institution to be approved to offer 50 percent or more of a credential at an off-site location for fall 2018, the KCTCS institution, working with the ATC, must submit a prospectus to the Southern Association of Colleges and Schools Commission on College (SACSCOC) by January 1, 2018. As of January 31, 2018, 23 ATCs have been approved as off-site locations to offer 50 percent or more of a KCTCS technical program of study.

Apprenticeship/Work and Learn Programs

The Kentucky Labor Cabinet has awarded KCTCS \$314,350 to support registered apprenticeships throughout the Commonwealth. The primary purpose of the funds is to support the training KCTCS provides to business and industry and is open to all industry sectors participating in the Kentucky Labor Cabinet's Registered Apprenticeship Program, including manufacturing, healthcare, business, and information technology.

The cost of training for the registered apprentices at the KCTCS colleges is offset with \$250,000 of the funds. Kentucky companies are eligible to receive up to \$1,000 per person to support training for 250 apprentices. Although the original plan included providing funding for 250 apprentices throughout the state representing over 20 companies, due to high interest the number of apprentices increased from 250 to 424.

The remainder of the funds, \$64,350, will go towards the development of new and/or revising of existing curriculum to create new apprenticeship opportunities in the healthcare sector. Plans are underway to add 15 individuals as part of the pilot class for the healthcare apprenticeship.

Support for Adult Learners

KCTCS, with the support of Pearson Solutions, established a Pathway Scholarship Awards for Non-Traditional Students. With a \$300,000 grant from Pearson Solutions, KCTCS targeted students over the age of 24 for the 2017-18 academic year. To be eligible for the scholarship, the students could be either full or part-time. Colleges are encouraged to provide a Career Plan and a Financial Literacy module to the student recipients of the scholarship. As of January 2018, \$249,455 of the funds have been disbursed.

Amazon Web Services (AWS) Educate Training for KCTCS Faculty

On February 22, 2018, over 50 KCTCS faculty and staff attended an Amazon Web Services (AWS) Educate training session hosted by Amazon staff at the System Office. As a result of the training, faculty will be able to incorporate components of the AWS training into the IT curriculum to better prepare students for cloud-based, networking jobs.

Southern Association of Colleges and Schools Commission on College (SACSCOC) Drive-In Training

KCTCS hosted the SACSCOC Drive-In Training on February 13, 2018, at the System Office and was attended by 21 Kentucky two and four-year public and private higher education institutions. Dr. Linda Thomas-Glover and Dr. Michael T. Hoefler led the training from the SACSCOC staff. The purpose of the training was learn to more about the newly adopted 2018 SACSCOC *Principles of Accreditation*.

Chair Fultz called for discussion. There being none, she moved to the next agenda item.

**UPDATE:
DIVERSITY ACTION
PLANS**

Chair Fultz called on KCTCS Vice President Gloria McCall to provide the update.

Dr. McCall noted that at the December 1, 2017 meeting, the KCTCS Board of Regents received an update that the Council on Postsecondary Education (CPE) had postponed action on the college diversity, equity and inclusion plans for KCTCS and four public universities to more closely examine institutional targets for various metrics at their November 3, 2017 meeting. The CPE Council members were interested in seeing higher targets for student success metrics such as retention, graduation rate and credentialing. There was also interest in seeing higher diversity targets for administrative and managerial staff as well as instructional faculty. Eight KCTCS colleges submitted revised targets. CPE did not request revisions from the remaining eight KCTCS colleges.

Dr. McCall shared that on February 2, 2018, the CPE Council approved all 16 KCTCS college plans, which comprise the *KCTCS 2016-20 Beyond the Numbers Diversity Action Plan*. The KCTCS Board of Regents endorsed the *KCTCS 2016-20 Beyond the Numbers Diversity Action Plan* via resolution at their September 15, 2017 meeting. *Beyond the Numbers* is KCTCS's guiding force to inform the pursuit of significant improvements in student success for all students; particularly those underserved, and help support the development of inclusive and diverse.

Dr. McCall noted that the approved diversity plans are located at the following website:

https://systemoffice.kctcs.edu/the_system_office/services_and_departments/cultural_diversity/college_diversity_plans.aspx

Chair Fultz called for discussion.

Chair Fultz called for discussion. There being none, she moved to the next agenda item.

NEXT MEETING

Chair Fultz announced that the next regularly scheduled meeting of the KCTCS Board of Regents Academic Affairs and Curriculum Committee is for June 14, 2018 at Gateway Community and Technical College, Florence, Kentucky.

ADJOURNMENT

Mr. Smith moved and Ms. Finan seconded that the Academic Affairs and Curriculum Committee meeting adjourn.

VOTE: The motion was approved unanimously, and the meeting adjourned at 2:09 p.m. (ET).

06/14/18

Date Approved by the Academic Affairs and Curriculum Committee

Angela Fultz
Committee Chair

