

MINUTES
KCTCS Board of Regents
Executive Committee Meeting
December 6, 2018

Committee Members Present:

Ms. Marcia L. Roth, Committee Chair
Dr. Gail R. Henson, Committee Vice Chair
Ms. Tammy C. Thompson, Secretary

Ms. Lisa Desmarais
Ms. Karen A. Finan
Dr. Angela Fultz

CALL TO ORDER

Committee Chair Marcia L. Roth called to order the meeting of the Kentucky Community and Technical College System Board of Regents Executive Committee at 9:31 a.m. (ET) on December 6, 2018. The meeting was held in Conference Room 102B of the KCTCS System Office in Versailles, Kentucky. The press was notified of the meeting on November 28, 2018. Hon. Michael Murray, KCTCS General Counsel, served as parliamentarian.

There being a quorum present, the meeting began with the approval of minutes.

APPROVAL OF MINUTES

Chair Roth asked if there were any corrections to the September 13, 2018, minutes presented in the meeting materials. There being none, the minutes were declared approved as presented.

ADDITIONS OR CHANGES TO THE AGENDA

There were no changes or additions to the agenda.

ACTION: REVISION OF MISSION STATEMENT FOR HENDERSON COMMUNITY COLLEGE

RECOMMENDATION: That the KCTCS Board of Regents approve a revised mission statement for Henderson Community College (HCC) as presented in the agenda materials.

Chair Roth called on President Box to present the agenda item. President Box introduced Dr. Tiffany Evans, HCC Interim President/CEO, who assisted with the presentation.

It is the policy of the KCTCS Board of Regents that each SACS-accredited college under the jurisdiction of the KCTCS Board of Regents has a statement of purpose approved by the governing board and that the KCTCS Board of Regents periodically review and approve mission statements of each SACS-accredited college. It is also the policy of KCTCS that the college mission statement be reviewed annually and that the mission statement shall be submitted to the KCTCS Board of Regents for approval at least once every three years.

Dr. Evans shared that a HCC student forum was held on October 2, 2018. The purpose of the forum was to gain student perspective on the HCC mission. On October 15, 2018, the mission statement was presented at a community event to gather community members' thoughts.

On October 18, 2018, the HCC faculty and staff participated in an open forum and shared their perspective on the HCC mission. From the data gathered, the HCC College Assessment and Accreditation Team met and reviewed the proposed mission statement.

On October 22, 2018, HCC's Leadership Team considered the revised mission statement.

On October 26, 2018, HCC's Board of Directors unanimously approved the mission statement.

Chair Roth called for discussion, there being none, and she called for the motion.

MOTION: Dr. Henson moved and Ms. Thompson seconded that the Executive Committee recommend that the KCTCS Board of Regents approve a revised mission statement for Henderson Community College (HCC) as presented in the agenda materials.

VOTE: The motion was approved unanimously.

Chair Roth moved to the next agenda item.

ACTION: NAMING OF THE BROADBAND TECHNOLOGY CENTER ON THE PIKEVILLE CAMPUS OF BIG SANDY COMMUNITY AND TECHNICAL COLLEGE

RECOMMENDATION: That the KCTCS Board of Regents approve the naming of the Broadband Technology Education Center at Big Sandy Community and Technical College to be the Hal Rogers Advanced Technology Center as requested by President Sherry Zylka and endorsed by the Big Sandy Community and Technical College Board of Directors and the Big Sandy Educational Foundation, Inc. Board of Directors.

Chair Roth asked President Box to present the agenda item. President Box introduced Dr. Sherry Zylka, Big Sandy Community and Technical College (BSCTC) President/CEO, who assisted with the presentation.

Dr. Zylka shared that Congressman Hal Rogers has been a life-long supporter of education. He worked aggressively to help secure \$2,278,000 from the U.S. Department of Commerce Economic Development Administration, and a total of \$1,000,000 from a Community Block Grant and the Appalachian Regional Commission to support the \$4,500,000 construction cost for the Broadband Technology Education Center on the Pikeville Campus of Big Sandy Community and Technical College.

Dr. Zylka noted that this Center will increase the level of educational attainment and will provide valuable training to the citizens and workforce in Pike County and the surrounding region. Future programming for the building includes electrical and broadband technology programs. The building will be equipped with fiber to the desk to support high wage-high demand careers in fiber optics/broadband, robotics, construction, and advanced manufacturing.

Dr. Zylka shared that the proposed name change has been discussed with BSCTC Board of Directors and the College Foundation, Inc., and they both are in support of the proposed naming recommendation as presented in the agenda materials.

Chair Roth called for discussion.

During the discussion, Regent Desmarais asked what programs would be taught at this facility and Dr. Zylka shared that technology broadband, welding, Heating, Ventilation, and Air Conditioning (HVAC), and general education courses will be offered. President Box noted that Congressman Rogers is a great supporter of KCTCS and that this building will be able to serve business and industry in the eastern Kentucky area.

Chair Roth called for further discussion. There being none, she called for a motion.

MOTION: Ms. Desmarais moved and Dr. Fultz seconded that the Executive Committee recommend that the Board of Regents approve the naming of the Broadband Technology Education Center at Big Sandy Community and Technical College to be the Hal Rogers Advanced Technology Center as requested by President Sherry Zylka and endorsed by the Big Sandy Community and Technical College Board of Directors and the Big Sandy Educational Foundation, Inc. Board of Directors.

VOTE: The motion was approved unanimously.

Chair Roth moved to the next agenda item.

**INFORMATION:
KCTCS PRESIDENT'S
EVALUATION
PROCEDURES
PROCESS REVIEW**

Chair Roth called on KCTCS President Jay K. Box to present the item. KCTCS Chief of Staff Hannah Hodges assisted with the presentation.

It was noted that the KCTCS Board of Regents is responsible for evaluating the KCTCS President as outlined by various provisions, including statutory law, the Board of Regents Bylaws, and Board of Regents Policy 2.5. The Board is also responsible for establishing a process and procedures for conducting this evaluation.

The Board of Regents approved the current procedures for the presidential evaluation in September 2015. The procedures contain a review clause which states that, “The Board may annually review the process for the KCTCS President’s Evaluation or may elect to review at a period of no longer than three years.” As it has been three years, the procedures are being presented to the Board for review and discussion.

Chair Roth noted that this is just an information item. If the committee feels no changes are needed to the procedures, then no further action needs to be taken. If the committee has suggested revisions, those will need to be brought back as an Action agenda item to the March 14, 2019 committee meeting, and then voted on by the full Board.

Chair Roth called for discussion.

During the discussion, Regent Desmarais shared she would be interested in reviewing the procedures and requested that a committee be chosen to look at the procedures in-depth. Chair Roth agreed and said she would appoint a committee, but noted that the full Board should be able to share input. She also noted that a committee was appointed in 2015 to develop the procedures and she will follow the same process in appointing this committee.

Chair Roth called for further discussion. There being none, she moved to the next agenda item.

**UPDATE: 2019
KCTCS
LEGISLATIVE
SESSION**

Chair Roth called on KCTCS President Jay K. Box to present the item. Governmental Affairs Specialist Brian Perry assisted with the presentation.

President Box presented the 2019 Legislative Session Update handout to the Committee.

President Box noted that the 2019 legislative session begins on January 8, 2019. The first part of the session will last four days, until January 11, 2019. The second part of the session will begin on February 5, 2019 and last until March 29, 2019. This will be a short, non-budget session. As of now, it is anticipated that workforce issues and infrastructure will be the main topics of the General Assembly.

President Box shared that he has been working with Dave Adkisson and other members of the Business Education Roundtable to formalize a report entitled, “Striving to be Top Tier for Talent.” This report has been shared with the Governor and will be widely promoted throughout the session. Another document entitled, “Impact” will be shared with legislators and the administration throughout the 2019 Legislative Session.

President Box noted that both of these documents and the 2019 session would be discussed in detail during the advocacy workshop following the conclusion of this committee meeting.

Chair Roth called for discussion.

During discussion, President Box noted that the KCTCS Legislative Agenda was still in flux, but the university presidents, CPE, and KCTCS are working together to present a unified legislative agenda to the General Assembly. President Box addressed the Work Ready Kentucky Scholarship process and noted that a key issue is moving the scholarship from Executive Order to statute.

The Executive Committee commended President Box on his role in the Business Education Roundtable.

Chair Roth called for further discussion. There being none, she moved to the next agenda item.

**UPDATE: KCTCS
BOARD OF
REGENTS BYLAWS
TECHNICAL EDIT**

Chair Roth called on KCTCS President Jay K. Box to present the item.

President Box noted that in Section 1.4 of the KCTCS Board of Regents Bylaws, titled, "Process for Selection of Non-Appointed Members," a technical edit was made to allow the colleges to expand their pool of potential student leaders eligible to serve as a Student Regent. Because this is a technical edit, there is no action required by the committee or the Board.

Previously, the bylaws only allowed college student body presidents to serve as Student Regents. Now, with the technical edit, college student *leaders* (not just those elected as student body president) can be chosen as a potential candidate, to be elected by their peers.

President Box noted that in addition to this technical edit, the KCTCS Administrative Policy regarding Student Body Co-Presidents will be changed to reflect the creation of a KCTCS Student Leadership Academy. All potential Board of Regents student candidates will be required to complete the first session of the Leadership Academy prior to the Board of Regents student election that takes place annually in August. The Academy will provide meaningful professional development for students and help them serve as better advocates in their role on the board and at their college.

Chair Roth called for further discussion. There being none, she moved to announcing the next meeting.

NEXT MEETING The next regular meeting of the KCTCS Board of Regents Executive Committee is scheduled for March 14, 2019, at the KCTCS System Office, Versailles, Kentucky.

ADJOURNMENT Ms. Finan moved and Dr. Fultz seconded that the Executive Committee adjourn.

VOTE: The motion was approved unanimously, and the Executive Committee adjourned at 10:33 a.m. (ET).

03/14/19

Date Approved by the
Executive Committee

Marcia L. Roth, Chair
KCTCS Board of Regents

Tammy C. Thompson, Secretary
KCTCS Board of Regents

Jay K. Box Ed.D.
KCTCS President