

MINUTES
Kentucky Community and Technical College System
Board of Regents Meeting
December 7, 2018

Board Members Present:

Mr. Damon V. Allen
Mr. Marc J. Blunk
Ms. Lisa V. Desmarais
Ms. Karen A. Finan
Dr. Wendy Fletcher
Dr. Angela Fultz
Dr. Gail Henson
Ms. Mary R. Kinney

Ms. Marcia L. Roth
Mr. Ricky T. Shaw
Mr. James Lee Stevens
Ms. Tammy C. Thompson
Mr. Mark A. Wells

Board Members Absent:

Mr. Donald R. Tarter

CALL TO ORDER

KCTCS Board of Regents Chair Marcia Roth called to order the meeting of the Kentucky Community and Technical College System Board of Regents at 8:58 a.m. (ET) on December 7, 2018. The meeting was held at the KCTCS System Office in Versailles, Kentucky. The press was notified of the meeting on November 28, 2018. Hon. Mike Murray, KCTCS General Counsel, served as parliamentarian.

There being a quorum present, the meeting began with the approval of minutes.

APPROVAL OF MINUTES

Chair Roth asked if there were any corrections to the September 14, 2018, minutes presented in the meeting materials. There being none, the minutes were declared approved as presented.

ADDITIONS OR CHANGES TO THE AGENDA

Chair Roth asked for the order of the presented agenda to be changed. The order would be Chair's Report, President's Report, and then the KCTCS Board of Regents Evaluation Report. Chair Roth asked if there were objections. There being none, the order of the agenda was approved as presented.

ACKNOWLEDGEMENT OF MEETING HOSTS

Chair Roth welcomed guests to the meeting. She thanked KCTCS President Jay Box for hosting the Board for dinner Thursday evening. She also thanked the staff for their hospitality.

CHAIR'S REPORT

Chair Roth asked Regent Gail Henson to give an update on the presentation she and President Box made at the Association of Community College Trustees (ACCT) Leadership Congress Session in New York City, October 24-26, 2018. The presentation was on their experience and involvement with the Governance Institute for Student Success (GISS).

Regent Henson presented the Board with a handout containing highlights from their presentation entitled, "Partnerships: Building Blocks to Student Success." Regent Henson noted that the intent of the presentation was to demonstrate how the GISS promotes Board focus on Student Success through healthy board functioning, student success data reviews, and sharing of proven best practices.

The presentation given by Regent Henson at the *ACCT Leadership Congress* is available at:

<https://publicsearch.kctcs.edu/board/Pages/201812.aspx>

Chair Roth announced that the KCTCS Foundation, Inc. Board of Directors met on December 4, 2018. An update on the search process for the Vice President of Development was given and a new secretary, Whitney Sisson, was elected.

Chair Roth shared with the Board that on December 13, 2018, the KCTCS 20th Anniversary Celebration will take place at the KCTCS System Office. The luncheon will feature former Governor Paul Patton, who is credited with creating KCTCS and reforming higher education in 1997 with House Bill 1.

KCTCS Board of Regents Chair Roth announced the Council of Postsecondary Education's (CPE) statutorily mandated board orientation and training would be conducted on December 18, 2018, in conjunction with the 2018 Kentucky Postsecondary Education Symposium. KCTCS board members required to attend are Damon Allen, Marc Blunk, and Ricky Shaw.

Chair Roth distributed pledge cards for the KCTCS Foundation and encouraged the Board members to participate in giving in order to achieve a 100 percent participation rate.

RECESS

The Board recessed at 10:09 a.m. (ET) and reconvened at 10:24 a.m. (ET).

**ACTION:
RESOLUTION OF
APPRECIATION
BARRY K. MARTIN**

Chair Roth shared with the Board that Regent Martin was present to receive a Resolution of Appreciation for his service to KCTCS.

RECOMMENDATION: That the KCTCS Board of Regents approve the *Resolution of Appreciation – Barry K. Martin* (Attachment A).

Chair Roth read the *Resolution of Appreciation – Barry K. Martin*.

MOTION: Dr. Henson moved and Dr. Fultz seconded that the KCTCS Board of Regents approve the *Resolution of Appreciation – Barry K. Martin* (Attachment A).

VOTE: The motion was approved unanimously.

PRESIDENT'S REPORT

KCTCS President Box introduced the President of Somerset Community College, Dr. Carey Castle; President of Southcentral Kentucky Community and Technical College, Dr. Phil Neal; and Interim President of Henderson Community College, Dr. Tiffany Evans, who were in attendance.

President Box welcomed Council on Postsecondary Education (CPE) President Aaron Thompson. Dr. Thompson spoke about his vision for CPE and KCTCS.

An update about Performance Measures for the *KCTCS Strategic Plan 2016-22* was also provided.

The PowerPoint presentations for these and other updates are available at:

<https://publicsearch.kctcs.edu/board/Pages/201812.aspx>.

The complete President's Report presented at the meeting is available at:

https://publicsearch.kctcs.edu/board/Board%20Meetings/2018/201812/FINAL%20KCTCS%20%20President%27s%20Report_12.7.18.pdf

**KCTCS BOARD OF
REGENTS EVALUATION
REPORT**

Chair Roth provided some background information on this agenda item. She noted that Regent Karen Finan will be presenting the agenda item.

Chair Roth noted that in December 2017, the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) approved a new Comprehensive Standard, 4.2.g, which states: "The governing board defines and regularly evaluates its responsibilities and expectations. (Board Evaluation.)" This is contained in the 2018 *Principles of Accreditation: Foundations for Quality Enhancement*. Following this principle, at the June 15, 2018, Board of Regents meeting, the Board

approved revisions to the *Board of Regents Bylaws Section 10.2.4. Efficiency, Effectiveness and Accountability Committee* in order to comply with the mandate of 4.2.g (i.e., governing boards are now expected conduct board evaluations periodically).

Chair Roth shared that pursuant to the revised Section 10.2.4, the Efficiency, Effectiveness, and Accountability Committee is now responsible for evaluating the Board's effectiveness and performance and shall meet at least annually to review the Board evaluations and report the findings. Typically, the EEA Committee meets in March. However, due to a SACSCOC request that Boards implement their evaluations by October 2018, the Committee met in September and approved the evaluation as amended for the 2017-18 period.

Chair Roth noted that after approval, Regent Finan, Chair of EEA Committee, sent the evaluation electronically via Survey Gizmo to all Regents and asked for responses by November 5, 2018. All Regents participated. The results were recorded, tallied, and compiled into an overview by Survey Gizmo. Chair Roth turned it over to Regent Finan and noted that this is a report only. The EEA Committee will meet again in March and, if needed, take any further actions as follow-up from the evaluation at that time.

Regent Finan presented the summaries from each evaluation question and shared that the Board could think about the results in order to lead to a more open discussion in March. Regent Finan noted that she would be reaching out to some of the Board members and talking with them to enhance that discussion and put together a robust summary.

Chair Roth asked the Board members to be thinking about any suggestions for improvement between December and March and the Board will proceed with discussion at the EEA Committee meeting in March.

The complete Board Evaluation Results presented at the meeting are available at:

<https://publicsearch.kctcs.edu/board/Board%20Meetings/2018/201812/Presentations/Board/FINAL%20BOR%20Evaluation-results-11-30-2018.pdf>

**CONSENT
AGENDA**

Chair Roth asked if there were any changes to the consent agenda. There being none, the agenda was approved as presented.

**EXECUTIVE
COMMITTEE**

Chair Roth called upon Executive Committee and Board of Regents Vice Chair Gail Henson to make the committee's report.

**ACTION: REVISION OF
MISSION STATEMENT
FOR HENDERSON
COMMUNITY
COLLEGE**

RECOMMENDATION: That the KCTCS Board of Regents approve a revised mission statement for Henderson Community College (HCC) as presented in the agenda materials.

Dr. Henson noted that is the policy of the KCTCS Board of Regents that each Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) accredited college under the jurisdiction of the KCTCS Board of Regents has a statement of purpose approved by the governing board and that the KCTCS Board of Regents periodically review and approve mission statements of each SACSCOC-accredited college. It is also the policy of KCTCS that the college mission statement be reviewed annually and that the mission statement shall be submitted to the KCTCS Board of Regents for approval at least once every three years.

Dr. Henson shared that a HCC student forum was held on October 2, 2018. The purpose of the forum was to gain student perspective on the HCC mission. On October 15, 2018, the mission statement was presented at a community event to gather community members' thoughts. On October 18, 2018, the HCC faculty and staff participated in an open forum and shared their perspective on the HCC mission. From the data gathered, the HCC College Assessment and Accreditation Team met and reviewed the proposed mission statement.

Dr. Henson noted that on October 22, 2018, HCC's Leadership Team considered the revised mission statement and on October 26, 2018, HCC's Board of Directors unanimously approved the mission statement.

MOTION: On behalf of the Executive Committee, Dr. Henson moved that the KCTCS Board of Regents approve a revised mission statement for Henderson Community College (HCC) as presented in the agenda materials.

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

**ACTION: NAMING OF
THE BROADBAND
TECHNOLOGY
CENTER ON THE
PIKEVILLE CAMPUS OF
BIG SANDY
COMMUNITY AND
TECHNICAL COLLEGE**

RECOMMENDATION: That the KCTCS Board of Regents approve the naming of the Broadband Technology Education Center at Big Sandy Community and Technical College to be the Hal Rogers Advanced Technology Center as requested by President Sherry Zylka and endorsed by the Big Sandy Community and Technical College Board of Directors and the Big Sandy Educational Foundation, Inc. Board of Directors.

Dr. Henson shared that Congressman Hal Rogers has been a life-long supporter of education. He worked aggressively to help secure \$2,278,000 from the U.S. Department of Commerce Economic Development Administration, and a total of \$1,000,000 from a Community Block Grant and the Appalachian Regional Commission to support the \$4,500,000 construction cost for the Broadband Technology Education Center on the Pikeville Campus of Big Sandy Community and Technical College.

Dr. Henson shared that the proposed name change has been discussed with BSCTC Board of Directors and the College Foundation, Inc., and they both are in support of the proposed naming recommendation as presented in the agenda materials.

MOTION: On behalf of the Executive Committee, Dr. Henson moved that the KCTCS Board of Regents approve the naming of the Broadband Technology Education Center at Big Sandy Community and Technical College to be the Hal Rogers Advanced Technology Center as requested by President Sherry Zylka and endorsed by the Big Sandy Community and Technical College Board of Directors and the Big Sandy Educational Foundation, Inc. Board of Directors. Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

**INFORMATION:
KCTCS PRESIDENT'S
EVALUATION
PROCEDURES
PROCESS REVIEW**

Dr. Henson noted that the KCTCS Board of Regents is responsible for evaluating the KCTCS President as outlined by various provisions, including statutory law, the Board of Regents Bylaws, and Board of Regents Policy 2.5. The Board is also responsible for establishing a process and procedures for conducting this evaluation.

The Board of Regents approved the current procedures for the presidential evaluation in September 2015. The procedures contain a review clause which states that, "The Board may annually review the process for the KCTCS President's Evaluation or may elect to review at a period of no longer than three years." As it has been three years, the procedures are being presented to the Board for review and discussion.

Dr. Henson shared that Chair Roth asked her to Chair the Committee and that Chair Roth would appoint a President's Evaluation Procedures Process Review Committee at a later date. Dr. Henson also noted that a committee was appointed in 2015 to develop the procedures and Chair Roth will follow the same process in appointing this committee.

Chair Roth called for discussion. There being none, she moved on to the next agenda item.

**UPDATE: 2019 KCTCS
LEGISLATIVE SESSION**

Dr. Henson shared that President Box shared with the Committee that the 2019 legislative session begins on January 8, 2019. The first part of the session will last four days, until January 11, 2019. The second part of the session will begin on February 5, 2019 and last until March 29, 2019. This will be a short, non-budget session. As of now, it is anticipated that workforce issues and infrastructure will be the main topics of the General Assembly.

Dr. Henson shared that President Box has been working with Dave Adkisson and other members of the Business Education Roundtable to formalize a report entitled, "Striving to be Top Tier for Talent." This report has been shared with the Governor and will be widely promoted throughout the session. Another document entitled, "Impact" will be shared with legislators and the administration throughout the 2019 Legislative Session.

Dr. Henson noted that both of those documents and the 2019 session was discussed in detail during the advocacy workshop that followed the committee meeting.

Chair Roth called for discussion. There being none, she moved on to the next agenda item.

**UPDATE: KCTCS
BOARD OF REGENTS
BYLAWS TECHNICAL
EDIT**

Dr. Henson shared that in Section 1.4 of the KCTCS Board of Regents Bylaws, titled, "Process for Selection of Non-Appointed Members," a technical edit was made to allow the colleges to expand their pool of potential student leaders eligible to serve as a Student Regent. Because this is a technical edit, there is no action required by the committee or the Board.

Dr. Henson noted that previously, the bylaws only allowed college student body presidents to serve as Student Regents. Now, with the technical edit, college student *leaders* (not just those elected as student body president) can be chosen as a potential candidate, to be elected by their peers. In addition to this technical edit, the KCTCS Administrative Policy regarding Student Body Co-Presidents will be changed to reflect the creation of a KCTCS Student Leadership Academy. All potential Board of Regents student candidates will be required to complete the

first session of the Leadership Academy prior to the Board of Regents student election that takes place annually in August. The Academy will provide meaningful professional development for students and help them serve as better advocates in their role on the board and at their college.

Chair Roth called for discussion. There being none, she moved on to the next committee report.

**FINANCE,
TECHNOLOGY, AND
HUMAN RESOURCES
COMMITTEE**

Chair Roth called upon Finance, Technology, and Human Resources Committee Chair Lisa Desmarais to make the committee's report.

**ACTION:
THE 2017-18 ANNUAL
AUDIT REPORT**

RECOMMENDATION: That the KCTCS Board of Regents accept the financial audit results for the 2017-18 fiscal year.

Ms. Desmarais shared that the independent audit issued by Crowe, LLP is an unmodified opinion. This opinion means that the KCTCS financial statements present fairly, in all material respects, the KCTCS financial position on June 30, 2018. The KCTCS financial statements and the audit firm's opinion letter are included in the document titled *2017-18 Annual Financial Report*.

The audit firm has reported that there are no significant deficiencies in the KCTCS internal controls considered material weaknesses. The audit firm's management comment letter, KCTCS responses, and other related correspondence from the audit firm are included in the document titled *2017-18 Audit Correspondence*.

The audit firm has audited the KCTCS major federal programs in compliance with the requirements of the *U.S. Office of Management and Budget Uniform Guidance*. That audit report is in the document titled *Report on Audit of Institutions of Higher Education in Accordance with Uniform Guidance*.

Chair Roth called for discussion.

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

**UPDATE:
ADMINISTRATIVE
SERVICES REPORT**

Ms. Desmarais noted the Statement of Revenues and Expenditures reflects the actual program and operational expenditures compared to the 2018-19 budget approved by the KCTCS Board of Regents, June 30, 2018. This report reflects total revenues of \$386,197,000 or 45 percent of the budgeted revenue and appropriated funds.

It was noted that the Statement of Revenues and Expenses also reflects current fund expenses and budget reserve of \$268,720,000, or 31 percent of the expenses budgeted for the year. The Statement of Net Position reflects the overall financial position of the System and includes assets deferred outflows; liabilities deferred inflows, and net position. KCTCS's net position remains a strong \$541,298,000 as of September 30, 2018.

Ms. Desmarais also shared information from the *Facilities Management and Sustainability Report*. The report provided online details KCTCS capital construction projects; facilities support services, sustainability initiatives, and facilities utilization.

Chair Roth called for discussion. There being none, she moved on to the next agenda item.

**UPDATE: RESOURCE
DEVELOPMENT
REPORT**

Ms. Desmarais reported that the report provides an update on the private giving and sponsored projects, grants, and contracts. Private gift income by donor purpose and source for the System and the donor source by college for each KCTCS college are presented in this report.

Sponsored Projects, Grants, and Contract funds are stated by source and purpose for the System Office in total; total awards to each KCTCS college are included in the report. The top grants and contracts received during the reporting period are highlighted. This report covers gifts from July 1, 2018 – October 31, 2018.

Ms. Desmarais noted that the development team will be working on a new format for the next report to cover year-to-year comparisons that more closely mirrors the financial information presented.

Chair Roth called for discussion. There being none, she moved on to the next committee report.

**ACADEMIC AFFAIRS
AND CURRICULUM
COMMITTEE**

Chair Roth called on Academic Affairs and Curriculum Committee Chair Angela Fultz to make the committee's report.

**ACTION: NEW
PROGRAM
PROPOSALS-
ASSOCIATE IN
APPLIED SCIENCE
(AAS) IN FIRE RESCUE
TECHNOLOGY FOR
HOPKINSVILLE
COMMUNITY
COLLEGE**

RECOMMENDATION: That the Board of Regents approve an Associate in Applied Science (AAS) in Fire Rescue Technology for Hopkinsville Community College (HPC) to be implemented in fall 2019.

Dr. Fultz shared that in this program, students learn the skills of fire suppression and prevention, technical rescue, hazardous materials, emergency medical care, and leadership. This program is beneficial for students seeking a career in emergency services (Fire, Rescue, EMS or Emergency Management) or for those already involved in providing

fire, rescue or EMS services in the community. The United States struggles with first responder shortages, the distribution of those workers will need to be adjusted to prevent loss of access in rural areas. The addition of FRST enhances the education program to provide adequate training in fire, rescue, and emergency service so that lives and property are saved more safely and effectively.

Dr. Fultz noted that through a memorandum of agreement, the technical portion of the program will be taught by faculty provided by Area 2 of the Kentucky Fire Commission State Fire Rescue Training (KFCSFRT) and credentialed by HCC. Under the agreement, KFCSFRT will also provide needed equipment for the program while the classrooms required to offer the technical courses will be located on the Hopkinsville campus of HCC in the Emerging Technologies Building slated for opening in the spring semester of 2019.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Fultz moved that the KCTCS Board of Regents approve an Associate in Applied Science (AAS) in Fire Rescue Technology for Hopkinsville Community College (HPC) to be implemented in fall 2019.

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

**ACTION: NEW
PROGRAM
PROPOSALS–
ASSOCIATE IN
APPLIED SCIENCE
(AAS) IN HEALTH
SCIENCE
TECHNOLOGY FOR
HENDERSON**

RECOMMENDATION: That the Board of Regents approve an Associate in Applied Science (AAS) in Health Science Technology for Henderson Community College (HEC) to be implemented in fall 2019.

Dr. Fultz noted that The Health Science Technology (HST) program will consist of general education and core technical courses that will be taught by qualified faculty from multiple technical and general education disciplines in three academic divisions. Healthcare and healthcare-related disciplines are some of the fastest growing career sectors locally, regionally, and nationally. The Health Science Technology (HST) program is designed to prepare students for entry-level professional opportunities in a variety of healthcare settings.

Dr. Fultz shared that the HST program allows students to complete entry-level allied health credentials while applying for admission to competitive selective health programs. This provides the student the opportunity to move their course work forward, while affording the student opportunities for employment as entry-level allied health certificates are completed.

Dr. Fultz noted that HEC reviewed the number of students pursuing the HST program at other KCTCS institutions, including nearby colleges such as Madisonville Community College and Owensboro Community Technical College. Although the HST program exists at these institutions, local and Green River Area Development District employer needs exceed the other KCTCS colleges' ability to meet it.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Fultz moved that the KCTCS Board of Regents approve an Associate in Applied Science (AAS) in Health Science Technology for Henderson Community College (HEC) to be implemented in fall 2019.

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

ACTION: NEW PROGRAM PROPOSALS- ASSOCIATE IN APPLIED SCIENCE (AAS) IN DIESEL TECHNOLOGY FOR SOUTHCENTRAL KENTUCKY COMMUNITY AND TECHNICAL COLLEGE

RECOMMENDATION: That the Board of Regents approve an Associate in Applied Science (AAS) in Diesel Technology for Southcentral Kentucky Community and Technical College (SKYCTC) to be implemented in fall 2019.

Dr. Fultz noted that the technical competencies for the Diesel Technology AAS focus on courses that require students to analyze malfunctions, as well as to repair, rebuild and maintain diesel equipment. Students will demonstrate a thorough knowledge and understanding of diesel engines, fuel injection, onboard computers, transmissions, steering and suspension, and brakes.

Dr. Fultz shared that according to SKYCTC's Institutional research department, employment numbers and trends for Diesel Technology in a 50-mile radius of Glasgow Kentucky result in an increase of 582 additional jobs by 2022, with 435 jobs in the 5-year total demand for replacement and growth.

Dr. Fultz noted that SKYCTC was contacted by the Barren County Public Schools district to discuss the potential of partnering to establish a Diesel Technology program for dual credit and as well as training for business and industry through SKYCTC's Workforce Solutions. The school district, along with several companies within Barren and proximate counties have had difficulty identifying qualified diesel engine repair technicians for their heavy trucks and diesel-powered equipment. Barren County Public Schools district applied for and received \$6.84 million in funding through the Work Ready Skills Initiative grant in 2017 to address the need for diesel engine repair technicians. A portion of that award is being used to build a new five thousand square foot facility to house and equip the new Diesel Technology Program.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Fultz moved that the KCTCS Board of Regents approve an Associate in Applied Science (AAS) in Diesel Technology for Southcentral Kentucky Community and Technical College (SKYCTC) to be implemented in fall 2019.

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

***INFORMATION:
PROPOSED POLICY
REVISION KCTCS
BOARD OF REGENTS
POLICY 4.12 POLICY
ON COLLABORATIVE
PROGRAM
DEVELOPMENT***

Dr. Fultz shared that that during the 2016-17 year, the President's Leadership Team (PLT) requested a workgroup to review and make recommendations on implementing a mandatory college success course for KCTCS students. The workgroup was formed with a representative from each KCTCS college. They reviewed national research, best practices, and success rates for students completing a college success course. The workgroup compiled a list of recommendations that former Chancellor Rhonda Tracy shared with the PLT in late 2017. The PLT asked for clarifications and revisions, the workgroup reconvened to simplify the recommendations. Final recommendations were presented to PLT by Acting Chancellor, Dr. Larry Ferguson, in spring 2018. These recommendations were supported by PLT. The recommendation to require a college success course or approved equivalent in the AA and AS was also affirmed by the Curriculum Review Committee and the KCTCS Faculty Senate Council on October 12, 2018. The revision to KCTCS Board of Regents policy is the final step to implementing the requirement for all AA and AS students beginning in fall 2019.

Dr. Fultz noted that in addition, the general education curriculum committee is submitting a proposal to change requirements for the AA and AS degrees to provide more flexibility for transfer students. The general education curriculum committee started a discussion on revising the AA and AS in 2016, at the urging of General Education committee members, the KCTCS Transfer Peer Team members, and four-year advisors attending the state-wide CPE Transfer Summit. The AA and AS both require 33 credit hours of general education coursework in the core. No changes are being proposed to the core. Changes are being requested in block II of the degree and in the number of elective credit hours. Certain four-year majors require more coursework that sits outside traditional general education, specifically in programs like Education and Business. Lowering the number of general education credits hours in block II from 12 to 6 credit hours, and raising the number of elective credit hours from 15 to 21 credit hours, will provide transfer students more opportunities to complete courses on their four-year pathway while also completing their AA or AS with KCTCS. The proposed change has been widely discussed and vetted through local faculty meetings, committee

discussion, and as a session shared at the Annual KCTCS Senate Faculty Orientation in August 2018. Note that KCTCS Faculty Senate Council will vote on this change December 14, 2018. Assuming this affirmation, the revision to the KCTCS Board of Regents policy is the final step to implementing the change for all AA and AS students beginning in fall 2019.

Dr. Fultz shared that the *KCTCS Board of Regents Policy 4.12* was last updated in 2012 to reflect changes recommended by a workgroup consisting of representatives from the public postsecondary universities and KCTCS related to academic programming terms and a policy for approval of new academic programming.

Dr. Fultz noted that in order to reflect a new college success course (or approved equivalent) for the Associate in Arts (AA) and Associate in Science (AS) degrees, KCTCS needs to update the program requirements for both degrees. Additionally, KCTCS needs to update the general education curriculum requirements to reflect changes in block II credit hours and elective credits. Note that KCTCS Faculty Senate will vote on this change December 14, 2018. If, for some reason, the KCTCS Senate Council does not support the changes for block II credit hours and elective credits, only the first-year experience requirement will appear as a voting item for the board in March 2019.

Chair Roth called for discussion. There being none, she moved on to the next agenda item.

UPDATE: STUDENT SERVICES

Dr. Fultz provided the following updates:

Blackboard Enrollment Services

The Blackboard Enrollment Services project launched on October 1, 2018 with an adult enrollment focus. As of November 1, 2018, Blackboard Enrollment Coaches had engaged with 1,301 students. Of those, 209 that worked with a coach were enrolled for spring 2019. Overall, students working with an Enrollment Coach enrolled at a rate of sixteen percent versus nine percent for students that had not engaged.

Project Go: A Safety Net for Student Success

As previously reported in June, each college was given \$2,000 as a challenge grant or seed money to either start a program or to bolster an existing program to serve this challenged population of students.

While the Project GO initiative addresses food and housing insecurities, at least two KCTCS colleges (Jefferson and Gateway) are piloting a Supplemental Nutrition and Assistance Program (SNAP) Employment and Training model for accessing federal SNAP matching funds to serve these students while also allowing them to remain

eligible for SNAP assistance. KCTCS has initiated a data matching process with the Kentucky Department of Community Based Services to help identify students who are low income as evidenced by their FAFSA data and currently not receiving SNAP assistance, but may be eligible.

Additionally, the colleges provide support for at-risk students struggling with non-academic issues in partnership with local community agencies. The goal is to empower students, assist them in overcoming life barriers, and to support student success and completion. KCTCS colleges partner with community agencies and organizations to provide direct referral services for mental health, food insecurities, child care, transportation, mental health and substance abuse support. A sample list of community services the colleges are partnering with is provided in a supplemental handout.

Financial Aid Audit

Student Financial Aid had another successful financial audit conducted by Crowe Public Accounting and Consulting Company for the 2017-18 year. There were only two audit findings which continues to be significantly lower than previous years. The findings are as follows:

Verification: Two instances in which information obtained during the verification process conflicted with the applicant's FAFSA information. The student's records were not updated to reflect the correct information.

R2T4: There were three instances of non-compliance related to the required calculation procedures:

- Institutional Charges.
- Accounting for scheduled breaks in the term.
- Inadvertent overpayment.

Corrective actions plans have been developed and will be implemented for the 2018—19 academic year.

Student Loan Cohort Default Rates

Student Loan Default rates are trending much lower for FY 2016. Working with our default prevention partners (KY Higher Education Assistance Authority, EdFinancial) the projections for the 2016-year and the system average looks to decrease by approximately 4%, which is a significant drop in terms of cohort default rates.

The current projected system rate for 2016 is 21.3%, which is down from 25.15% for the FY 2015. The projected rate would represent the lowest default rate for KCTCS since the 3-year cohort model was implemented in 2011. This moves KCTCS much closer to Dr. Box's goal of 18.5% which represents the national average for the community college sector.

Chair Roth called for discussion. There being none, she moved to the next agenda item.

**EXECUTIVE
SESSION**

Chair Roth called for a motion for the KCTCS Board of Regents to go into Executive Session pursuant to KRS 61.810 (1) (c) – Proposed or Pending Litigation in which KCTCS may be a party or KRS 61.810 (1) (f) Individual Personnel Matters.

MOTION: Ms. Finan moved and Mr. Blunk seconded that the KCTCS Board of Regents Executive Committee go into Executive Session pursuant to KRS 61.810 (1) (c) – Proposed or Pending Litigation in which KCTCS may be a party or KRS 61.810 (1) (f) Individual Personnel Matters.

VOTE: The motion was approved unanimously.

Chair Roth asked President Box and KCTCS General Counsel Mike Murray to participate in the Executive Session.

The Board went into Executive Session at 12:43 p.m. (ET).

OPEN SESSION

Chair Roth called for a motion for the KCTCS Board of Regents to reconvene the meeting in Open Session.

MOTION: Ms. Thompson moved and Dr. Fultz seconded that the KCTCS Board of Regents reconvene in Open Session.

VOTE: The motion was approved unanimously.

The KCTCS Board of Regents reconvened in open session at 1:06 p.m. (ET).

Chair Roth announced that the Board discussed Proposed or Pending Litigation or Individual Personnel Matters and that there was no action to bring before the Board at this time.

NEXT MEETING

Chair Roth announced that the next regular meeting of the KCTCS Board of Regents is scheduled for March 14-15, 2019 at the KCTCS System Office, Versailles, Kentucky.

ADJOURNMENT

Mr. Stevens moved that the meeting adjourn. Ms. Finan seconded the motion.

VOTE: The motion was approved unanimously, and the meeting adjourned at 1:08 p.m. (ET).

03/15/19

Date Approved by the
KCTCS Board of
Regents

SIGNED COPY ON FILE

Marcia L. Roth, Chair
KCTCS Board of Regents

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Tammy C. Thompson, Secretary
KCTCS Board of Regents

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Jay K. Box, Ed.D.
KCTCS President

DRAFT



Resolution of Appreciation

BARRY K. MARTIN

- W* **HEREAS**, the *Kentucky Postsecondary Education Improvement Act of 1997* created the Kentucky Community and Technical College System (KCTCS) as Kentucky's ninth institution of postsecondary education, established the KCTCS Board of Regents as the System's governing board, and determined that the KCTCS Board membership be composed of fourteen members, including eight gubernatorial appointees; and
- W* **HEREAS**, Barry K. Martin was appointed to the KCTCS Board of Regents for a six-year term by Governor Stephen L. Beshear for a term beginning July 25, 2012, and ending July 21, 2018; and
- W* **HEREAS**, Mr. Martin was actively involved in the development of KCTCS policies that ensure continuous progress toward achieving the *KCTCS Mission*, *KCTCS Vision*, and *KCTCS Strategic Plan*, including identification of performance measures to gauge progress toward strategic plan achievement and to clearly communicate the value KCTCS provides to the Commonwealth and its citizens; and
- W* **HEREAS**, Mr. Martin endeavored to create and maintain the highest level of quality public accountability and contributed to KCTCS Board policy development, including (but not limited to) policies related to student services, academic and technical program offerings, workforce development, employee compensation, baccalaureate student transfer, credentials awarded, diversity, finance and budgeting, human resources, strategic planning, organizational issues, legislative issues, consolidation and single accreditation, and institutional effectiveness; and
- W* **HEREAS**, Mr. Martin displayed dedication, ability, leadership, and willingness to advance KCTCS by serving on various Board of Regents committees, including the Academic Affairs and Curriculum Committee (where he served for three years, serving as Vice Chair for two years); the Efficiency, Effectiveness, and Accountability Committee (where he served for six years, serving as Committee Chair for three years); the Executive Committee (where he served for three years); the Finance, Technology, and Human Resources Committee (where he served for three years, serving as Vice Chair for two years); the 2014 KCTCS Presidential Search Committee; the 2015 KCTCS President Evaluation Committee; and the 2016 KCTCS President Compensation Committee; and
- W* **HEREAS**, Mr. Martin has advocated for KCTCS through the legislative sessions, resulting in support for KCTCS legislative agendas; and
- W* **HEREAS**, Mr. Martin enthusiastically sought to improve KCTCS colleges and their campus facilities by leading KCTCS in the pursuit of the 2014 General Assembly's passage of House Bill 235 (The 2014-16 Appropriations Bill) that included the first-ever authorization of agency bond-funds for capital projects for each of the 16 colleges totaling \$194 million, identified as the *KCTCS BuildSmart Investment for Kentucky Competitiveness* initiative; and
- W* **HEREAS**, Mr. Martin has steadfastly promoted sustainability initiatives, supplier diversity, fiscal responsibility, and accountability; and
- W* **HEREAS**, Mr. Martin showed commitment to the long-term future and well-being of the Kentucky Community and Technical College System through his steadfast support and service to the Commonwealth and the KCTCS Board of Regents; and
- W* **HEREAS**, the Kentucky Community and Technical College System Board of Regents wishes to express its heartfelt appreciation to Mr. Martin for his leadership and service;
- W* **OW, THEREFORE, BE IT RESOLVED** that the Kentucky Community and Technical College System Board of Regents hereby commends Barry K. Martin for his enthusiasm, guidance, advocacy, vision, diligence, talents, dedication, leadership, and time spent serving, supporting, and developing the Kentucky Community and Technical College System; extends its best wishes for continued success to Mr. Martin; and looks forward to his continued friendship and support of KCTCS.

ADOPTED this seventh day of December 2018.

ATTEST:

Marcia L. Roth., Chair
KCTCS Board of Regents

Tammy C. Thompson, Secretary
KCTCS Board of Regents

Jay K. Box, Ed.D.
KCTCS President