MINUTES
Kentucky Community and Technical College System
Board of Regents Meeting
June 9, 2017

Board Members Present:
Ms. Ellen R. Braden
Mr. Robert G. Cooper
Ms. Lisa V. Desmarais
Dr. Angela Fultz
Dr. Gail R. Henson
Mr. Montre’ale L. Jones
Ms. Mary R. Kinney

Mr. Barry K. Martin
Ms. Marcia L. Roth
Mr. James Lee Stevens
Mr. Donald R. Tarter
Ms. Tammy C. Thompson
Mr. Mark A. Wells

Board Member Absent:
Mr. Porter G. Peeples, Sr.

CALL TO ORDER
KCTCS Board of Regents Chair Marcia Roth called to order the meeting of the Kentucky Community and Technical College System Board of Regents at 9:04 a.m. (ET) on June 9, 2017. The meeting was held in the Citizens National Bank Community Room of the Harold Rogers Student Commons Building at Somerset Community College. The press was notified of the meeting on May 31, 2017. Hon. Mike Murray, KCTCS General Counsel, served as parliamentarian.

There being a quorum present, the meeting began with the approval of minutes.

APPROVAL OF MINUTES
Chair Roth asked if there were any corrections to the March 10, 2017, minutes presented in the meeting materials. There being none, the minutes were declared approved as presented.

ADDITIONS OR CHANGES TO THE AGENDA
There were no additions or changes to the agenda.

ACKNOWLEDGEMENT OF MEETING HOSTS AND INTRODUCTION OF GUESTS
Chair Roth welcomed guests to the meeting. She thanked Somerset Community College President Jo Marshall for her hospitality and thanked her staff for coordinating the Board’s visit to their college.

COLLEGE GREETINGS: SOMERSET COMMUNITY COLLEGE
Chair Roth called on President Box to introduce Dr. Jo Marshall, Somerset Community College President, and Dr. Tony Honeycutt, Somerset Community College Provost to bring college greetings. Dr. Marshall and Dr. Honeycutt provided an overview of the various programs offered at the college.
**CHAIR’S REPORT**

KCTCS Board of Regents Chair Roth presented highlights from the May 16, 2017, KCTCS Foundation Board meeting. The Foundation Board approved the Fiscal Year 2017 Financial Statements presented by Executive Director Dr. Larry Ferguson. The Foundation Board also reviewed the Commonfund investment statements for the month of March 2017 and year-to-date. The Resource Development Report was presented highlighting the top gifts and grants from July 1, 2016 through April 28, 2017. She noted that the KCTCS President’s Leadership Team voted to suspend *The Celebration of Philanthropy* dinner and encouraged colleges to honor their donors at the local level. Chair Roth encouraged the Board to do something education-related on National Philanthropy Day in November. The next meeting of the KCTCS Foundation Board is the annual meeting and retreat on August 29, 2017, at Gateway Community and Technical College, Covington Campus.

Chair Roth announced that Student Regent Montre’ale Jones was named the Coca-Cola Academic Team Bronze Scholar.

**ACTION:**

**RESOLUTION OF APPRECIATION**

**ELLEN R. BRADEN**

RECOMMENDATION: That the KCTCS Board of Regents approve the Resolution of Appreciation – Ellen R. Braden (Attachment A).

Chair Roth called on Regent Bob Cooper to read the Resolution of Appreciation – Ellen R. Braden.

MOTION: Mr. Cooper moved and Ms. Kinney seconded that the KCTCS Board of Regents approve the Resolution of Appreciation – Ellen R. Braden (Attachment A).

VOTE: The motion was approved unanimously.

**ACTION:**

**RESOLUTION OF APPRECIATION**

**MONTRE’ALE L. JONES**

RECOMMENDATION: That the KCTCS Board of Regents approve the Resolution of Appreciation – Montre’ale L. Jones (Attachment B).

Chair Roth called on Regent Angela Fultz to read the Resolution of Appreciation – Montre’ale L. Jones.

MOTION: Dr. Fultz moved and Dr. Henson seconded that the KCTCS Board of Regents approve the Resolution of Appreciation – Montre’ale L. Jones (Attachment B).

VOTE: The motion was approved unanimously.

**ACTION:**

**RESOLUTION OF APPRECIATION**

**BETH R. HILLIARD**

RECOMMENDATION: That the KCTCS Board of Regents approve the Resolution of Appreciation – Beth R. Hilliard (Attachment C).

Chair Roth read the Resolution of Appreciation – Beth R. Hilliard.
MOTION: Dr. Henson moved and Mr. Cooper seconded that the KCTCS Board of Regents approve the Resolution of Appreciation – Beth R. Hilliard (Attachment C).

VOTE: The motion was approved unanimously.

Chair Roth shared that Regent Gail Henson’s and Vice President Dr. Gloria McCall’s proposed presentation to the 2017 Association of Community College Trustees Leadership Congress has been accepted. The presentation is titled, “KCTCS Project Go: How KCTCS Proposed to Address Housing and Food Insecurities,” and it will be presented by Regent Henson and Vice President McCall in at the Leadership Congress in Las Vegas, Nevada, September 25 – 28, 2017.

Chair Roth announced that the Governor’s Conference on Postsecondary Education Trusteeship would be held September 11-12, 2017, at the Louisville Marriott East, Louisville. She noted it is mandatory for new Board of Regents members to attend.

PRESIDENT’S REPORT

KCTCS President Box introduced President of Southcentral Kentucky Community and Technical College Dr. Phil Neal, President of Hazard Community and Technical College Dr. Jennifer Lindon, and President of West Kentucky Community and Technical College Dr. Anton Reece who were in attendance. He also introduced the new Vice President for Advancement and Alumni Affairs Dr. Larry Ferguson.

President Box also provided an update regarding the Work Ready Scholarship and shared the video from the May 24, 2017 press conference. He also shared information regarding the KCTCS college presidential searches at Big Sandy Community and Technical College and Hopkinsville Community College.

An update about Performance Measures for the KCTCS Strategic Plan 2016-22 was also provided.

The PowerPoint presentations for these and other updates are available at: https://publicsearch.kctcs.edu/board/Pages/201706.aspx.

The complete President’s Report presented at the meeting is available at: https://publicsearch.kctcs.edu/board/Board%20Meetings/2017/201706/FINAL%20KCTCS%20Presidents%20Report%20June%202017%20for%20web%20posting.pdf.

CONSENT AGENDA

Chair Roth asked if there were any changes to the consent agenda. There being none, the agenda was approved as presented.
The Committee recessed at 10:47 a.m. (ET) and reconvened at 11:00 a.m. (ET).

Chair Roth called upon Executive Committee and Board of Regents Vice Chair Gail Henson to make the committee’s report.

Dr. Henson noted that technical edits to the *KCTCS Board of Regents Bylaws* are necessary to reflect legislative changes from the 2017 General Assembly’s passage of Senate Bill (SB) 107, which was signed into law by the Governor on March 21, 2017. The bill contained an emergency effective clause making the provisions of the legislation effective immediately upon the Governor’s signature.

*KCTCS Board of Regents Bylaws Section 14 – Amendments* states that any provisions of the Board’s bylaws (except those required or governed by the Kentucky Revised Statutes) may be amended or new provisions added by two thirds (2/3) of the cast votes of a quorum of the Board. Amendments or new provisions to the Board’s Bylaws must be introduced at a preceding regular or special meeting of the Board. Because the changes made to the Bylaws were related to newly enacted statutes, the edits are deemed required and therefore technical in nature.

The technical edits are as follows:

*Section 1.2 Statutory Authority*: Kentucky Revised Statute (KRS) 164.321 was added as a statutory authority which establishes the Board;

*Section 1.3 Membership*: confirmation by the Kentucky Senate of appointed board members is now required; Board members may be removed by the Governor pursuant to subsections of (2), (3), and (4) of KRS 63.080; KRS 164.321 (11), a new provision, establishes the circumstances in which the Governor may remove all appointed members of a Board.

*Section 2.1 Election* (of officers): clarifies that every year the Board shall elect a Chair, a Vice Chair, a Secretary and such other officers as it may deem necessary for a one-year term.

RECOMMENDATION: That the KCTCS Board of Regents approve the naming of the Hazard Community and Technical College (HCTC) training center capital project the E.O. Robinson Intergenerational Training Center as requested by President Jennifer Lindon and endorsed by the HCTC Board of Directors and the Hazard Independent College Foundation Board.

Dr. Henson reported that HCTC is seeking approval to name the training center capital project as the E.O. Robinson Intergenerational Training Center in recognition of the E.O. Robinson Mountain Fund financial support.
Dr. Henson noted that the E.O. Robinson Mountain Fund was established and incorporated in 1922 with the purpose of giving to promote the general welfare of the people of eastern Kentucky in the areas of education, health care, and community programs. It has been critical to the success of many programs and initiatives in the region. The E.O. Robinson Mountain Fund has made significant investments to HCTC and the Lees College Campus for over 15 years. In addition to supporting HCTC, the Fund has supported many other non-profit organizations in the area. To date, total giving directly to HCTC from the E.O. Robinson Mountain Fund is $389,500. In January of 2017, the E.O. Robinson Mountain Fund committed an additional pledge to HCTC of $450,000 towards the construction of the training center. The projected cost of construction of the training center is $4,626,000.

Dr. Henson shared that the proposed name change has been discussed with HCTC Board of Directors and the College Foundation, Inc., and they both support the proposed naming recommendation as presented in the agenda materials.

MOTION: On behalf of the Executive Committee, Dr. Henson moved that the KCTCS Board of Regents approve the naming of the Hazard Community and Technical College (HCTC) training center capital project the E.O. Robinson Intergenerational Training Center as requested by President Jennifer Lindon and endorsed by the HCTC Board of Directors and the Hazard Independent College Foundation Board.

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

RECOMMENDATION: That the KCTCS Board of Regents approve the 2016-17 annual evaluation of President Box.

Dr. Henson reminded the Board that at the March 9-10, 2017, meetings, President Box discussed the President’s Annual Performance Review Process and presented his accomplishments thus far for the 2016-17 performance review period that were distributed electronically to the Board of Regents on February 24, 2017. On May 8, 2017, President Box distributed his final accomplishments report for his second annual performance review (spanning from June 2016 – May 2017) to the Board of Regents, for the Board to conduct the performance review prior to the June 8-9, 2017, Board of Regents meeting.

Dr. Henson reported that on May 9, 2017, Chair Roth distributed the evaluation instrument to all the board members and requested that the board members complete and return the forms for compilation and review with President Box in accordance with the KCTCS Procedures for the Evaluation
of the President. On May 26, 2017, Chair Roth met with President Box to review the Board’s responses. 

Dr. Henson shared that Chair Roth distributed a chart with a compilation of the Board’s ratings of President Box’s performance with the following categories: exceed expectations, meets expectations, progressing, needs improvement, and N/A. Dr. Henson noted that Chair Roth shared that the Board indicated President Box had overwhelmingly exceeded or met expectations. There were only a few marks in the progressing category and no marks in the needs improvement category.

Dr. Henson noted that the Board was very pleased with President Box’s time and effort in improving relationships with local, state, and national leaders; his focus on dual credit and transparent communications; and his attention to retention, student success, and financial stability.

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

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**ACTION: KCTCS PRESIDENT’S COMPENSATION**

Dr. Henson asked Chair Roth to present this agenda item.

Chair Roth reported that the Executive Committee also serves as the Compensation Committee for President Box’s annual compensation review pursuant to the Procedures for the Evaluation of the KCTCS President as approved by the Board. She noted that the committee reviewed a study from the Hanna Resource Group and information published by the Chronicle on Higher Education regarding compensation ranges for college and university presidents.

The committee discussed proposed contract changes on which the Board will be asked to take action. Those changes are as follows:

- A three percent recurring salary increase in 2017-18.
- Adding one year to Dr. Box’s contract extending it from June 30, 2019 to June 30, 2020.
- Making a technical edit of separating retirement health insurance from long-term care insurance; and
- Providing the Board the discretion to procure long-term care insurance at any time before the KCTCS President’s retirement date if, in the exercise of its discretion, the Board determines it is financially prudent to do so.

It was noted that based on the Hanna Resource Group study and information from the Chronicle and review, the recommended three percent increase for President Box is on the low end of the range of compensation for university and college presidents.

It was also noted that the last two proposed changes are necessary because President Box is entitled to receive health insurance regardless of the three
conditions for the long-term health care. The additional language regarding the purchase of long-term care insurance provides latitude to the Board to act in the most financially prudent manner.

Before Chair Roth called for the motion and the vote, she reminded faculty and staff representatives on the Board that they are ineligible to vote pursuant to the KCTCS Bylaws Section 8.2 Matters on Which Members May Vote that states “… the two (2) members representing faculty and the two (2) members representing non-teaching personnel shall not vote on individual compensation matters for themselves or other individual employees of KCTCS.”

Chair Roth called for the motion.

MOTION: Mr. Martin moved and Dr. Henson seconded that the KCTCS Board of Regents approve the following changes to President Box’s contract:

- A three percent recurring salary increase in 2017-18.
- A one year extension to Dr. Box’s contract extending it from June 30, 2019 to June 30, 2020.
- A technical edit of separating retirement health insurance from long-term care insurance; and
- A provision to permit the Board, at its discretion, to procure long-term care insurance at any time before the KCTCS President’s retirement date if the Board determines it is financially prudent to do so.

The vote was approved unanimously by those eligible to vote: Ms. Roth, Dr. Henson, Ms. Braden, Mr. Cooper, Ms. Desmarais, Mr. Jones, Mr. Martin, Mr. Stevens, and Mr. Tarter.

Dr. Fultz, Ms. Kinney, Ms. Thompson, and Mr. Wells were ineligible to vote pursuant to the KCTCS Bylaws Section 8.2.

**EXECUTIVE SESSION**

Dr. Henson shared that the committee went into Executive Session pursuant to KRS 61.810 (1) (c) – Proposed or Pending Litigation in which KCTCS may be a party and there was no action taken.

**FINANCE, TECHNOLOGY, AND HUMAN RESOURCES COMMITTEE**

Chair Roth called upon Finance, Technology, and Human Resources Committee Chair Bob Cooper to make the committee’s report.

**UPDATE: RESOURCE DEVELOPMENT REPORT**

Chair Cooper noted that this report provides an update on the private giving and sponsored projects, grants, and contracts. Private gift income by donor purpose and source for the System and the donor source by college for each KCTCS college are presented in this report. This reported showed total gift income at $8,482,707.07.
Sponsored Projects, Grants, and Contract funds are stated by source and purpose for the System Office in total; total awards to each KCTCS college are included in the report. The top grants and contracts received during the reporting period are highlighted. Total resources secured through grants and contracts for this reporting period (July 1, 2016 – April 28, 2017) was $54,851,959.53.

OVERVIEW OF BUDGET DEVELOPMENT

Chair Cooper called on President Box to provide an overview of the next five agenda items, which are each components related to the 2017-18 Annual Budget Development.

The PowerPoint presentation for this overview is available on the KCTCS Board of Regents June 8-9, 2017 meeting website:

https://publicsearch.kctcs.edu/board/Pages/201706.aspx

ACTION: 2017-18 KCTCS TUITION

RECOMMENDATION: That the KCTCS Board of Regents approve and report to the Council on Postsecondary Education (CPE) a $6 per student credit hour tuition increase in 2017-18 for in-state students. This action combined with the CPE parameter for tuition rates for out-of-state students results in the following 2017-18 per credit hour tuition rates for KCTCS colleges:

<table>
<thead>
<tr>
<th>Student Type</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>In-State Students</td>
<td>$162</td>
</tr>
<tr>
<td>Out-of-State Students</td>
<td></td>
</tr>
<tr>
<td>From Contiguous Counties</td>
<td>$324</td>
</tr>
<tr>
<td>Other Out-of-State Students</td>
<td>$567</td>
</tr>
</tbody>
</table>

Mr. Cooper noted that KRS 164.020 gives the Council on Postsecondary Education (CPE) the authority to determine tuition rates for Kentucky’s state-supported universities and KCTCS. At its March 31, 2017, meeting, CPE established a 3.0-5.0 percent tuition rate increase parameter in 2017-18 for in-state students for each state-supported university and KCTCS. This parameter provides that the KCTCS 2016-17 in-state tuition rate may increase to $162 per credit hour for 2017-18. CPE also established the parameter for out-of-state tuition rates requiring that these shall be at least two times the in-state rate.

The recommended 2017-18 in-state and out-of-state tuition rates are consistent with the CPE parameters for KCTCS tuition and consistent with the out-of-state rate structure that KCTCS has used for the past several years.

Mr. Cooper shared that additional tuition revenue for 2017-18 generated by the tuition rate increase will be available to the KCTCS Board of Regents in developing the 2017-18 KCTCS operating budget as presented in Agenda Item I-6, “Action: 2017-18 KCTCS Annual Budget.”
MOTION: On behalf of the Finance, Technology, and Human Resources Committee, Mr. Cooper moved that the KCTCS Board of Regents approve and report to the Council on Postsecondary Education (CPE) a $6 per student credit hour tuition increase in 2017-18 for in-state students. This action combined with the CPE parameter for tuition rates for out-of-state students results in the following 2017-18 per credit hour tuition rates for KCTCS colleges:

- In-State Students: $162
- Out-of-State Students:
  - From Contiguous Counties: $324
  - Other Out-of-State Students: $567

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

ACTION: COMPENSATION AND CLASSIFICATION STUDY RECOMMENDATIONS AND PHASE I IMPLEMENTATION

RECOMMENDATION: That the KCTCS Board of Regents adopt the recommendations of the completed Compensation and Classification Study and approve Phase I of the implementation.

Mr. Cooper noted that in the materials distributed, the details of implementation of Phase I of the Compensation and Classification Study was outlined. Implementation of the Study will enable KCTCS to be more market competitive in retaining, recruiting, and compensating employees. It will enable KCTCS to communicate and adhere to a more consistent approach to employee compensation and classification systemwide. Implementation of the Study will enable KCTCS to move employees to new pay bands minimums and reclassify positions to titles that appropriately reflect position duties and responsibilities.

Mr. Cooper shared that the Study incorporates a sound Performance, Planning, and Evaluation (PPE) process that rewards employees for achieving KCTCS goals while balancing financial resources. President Box also shared that the fiscal year (FY) 2017-18 Salary Schedule has been updated as a result of the Study, accounts for changes in the employment market, and correspondingly provides pay bands reflective of current market conditions for both faculty and staff.

MOTION: On behalf of the Finance, Technology, and Human Resources Committee, Mr. Cooper moved that the KCTCS Board of Regents adopt the recommendations of the completed Compensation and Classification Study and approve Phase I of the implementation.
Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

**ACTION: 2017-18 SALARY SCHEDULE**

RECOMMENDATION: That the KCTCS Board of Regents approve the 2017-18 KCTCS Salary Schedule which includes salary ranges for regular full-time faculty and staff. Funding for the salary schedule must be approved by the KCTCS Board of Regents within the KCTCS annual budget. Mr. Cooper noted the proposed 2017-18 KCTCS Salary Schedule has been designed in consideration of market conditions, best practices, and available resources. The KCTCS Board of Regents last revised the KCTCS Salary Schedule in June 2012. The Salary Schedule, Attachment B, reflects monthly salaries to accommodate the period of assignment in months for regular full-time faculty and staff. Faculty assignments range from 10 to 12 months. Staff assignments range from 9 to 12 months. President Box also noted that regular, full-time positions are slotted into the salary bands of the schedule with consideration of the benchmark comparisons, internal equity, and academic rank.

Mr. Cooper shared that the Salary Schedule is a significant component of the implementation of Phase I of the Compensation and Classification Study.

MOTION: On behalf of the Finance, Technology, and Human Resources Committee, Mr. Cooper moved that the KCTCS Board of Regents approve the 2017-18 KCTCS Salary Schedule which includes salary ranges for regular full-time faculty and staff. Funding for the salary schedule must be approved by the KCTCS Board of Regents within the KCTCS annual budget.

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

**ACTION: 2017-18 SALARY INCREASE**

RECOMMENDATION: That the KCTCS Board of Regents approve a 3.0 percent recurring salary increase in 2017-18 for each full-time regular KCTCS faculty and staff who earns at least the “Fully Met Job Requirements (M)” rating in the 2016-17 KCTCS performance evaluation process. The KCTCS President shall have authority to determine how and when the salary increase shall be implemented.

Mr. Cooper noted that the recurring salary increase would be funded using recurring funding available to KCTCS in 2017-18. The KCTCS President’s Leadership Team supports the increase. The salary increase will be provided to only those full-time regular employees who earn at least the “Fully Met Job Requirements (M)” rating in the 2016-17 KCTCS performance evaluation system. Mr. Cooper reminded the Board that the 2016-17 annual budget did not include a salary increase for employees.
Mr. Cooper shared that Kentucky’s other postsecondary education institutions have awarded compensation increases at a level equal to or greater than 1, 2, or 3 percent within the last five years. The last time that the KCTCS Board of Regents approved a recurring salary increase greater than 2.5 percent for KCTCS faculty and staff was in the 2011-12 budget. For the past 3 years, KCTCS has awarded an average salary increase of 0.67 percent, with an average salary increase of 1.3 percent over the last 5 years.

Mr. Cooper shared that President Box noted that by awarding the 3.0 percent recurring salary increase, it would support and bolster the KCTCS Board of Regents desire for KCTCS to have a competitive salary structure as defined by the Compensation and Classification Study completed by the Hanna Resources Group in 2016.

MOTION: On behalf of the Finance, Technology, and Human Resources Committee, Mr. Cooper moved that the KCTCS Board of Regents approve a 3.0 percent recurring salary increase in 2017-18 for each full-time regular KCTCS faculty and staff who earns at least the “Fully Met Job Requirements (M)” rating in the 2016-17 KCTCS performance evaluation process. The KCTCS President shall have authority to determine how and when the salary increase shall be implemented.

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

**ACTION: 2017-18 KCTCS ANNUAL BUDGET**

RECOMMENDATION: That the KCTCS Board of Regents adopt the 2017-18 Budget Resolution, Attachment D, regarding the 2017-18 Annual Budget for the Kentucky Community and Technical College System. This budget and its provisions will be effective July 1, 2017, through June 30, 2018.

Chair Cooper noted that the annual budget directs the use of financial resources available to KCTCS to help achieve the mission and vision of KCTCS. This budget places the highest priority on students and the effective and efficient use of available resources.

The 2017-18 KCTCS budget funds fixed cost increases in current employee benefits programs and funds the cost of faculty promotions. It funds fixed cost increases in utilities and facility insurance and maintains a 3.0 percent nonrecurring budget reserve for each college, the systemwide operations and support programs, the Fire Commission, and the Kentucky Board of Emergency Medical Services. The KCTCS President’s Leadership Team supports the recommended budget.

Chair Cooper noted that the 2017-18 KCTCS budget would enable the implementation of Phase I of the Compensation and Classification Study Recommendations. It will also provide an updated Salary Schedule for FY 2017-18, reflective of the Study. This budget will provide a meaningful salary increase for all full-time regular KCTCS faculty and staff who earn at
least the “Fully Met Job Requirements (M)” rating in the 2016-17 KCTCS performance evaluation system.

Chair Cooper discussed proposed resolution in the agenda materials and noted that it provides for adequate fiscal control and oversight by the KCTCS Board of Regents consistent with common practice within postsecondary education institutions. At the same time, the resolution provides a reasonable amount of discretion to the KCTCS President and establishes limits and thresholds that the President cannot exceed without the expressed consent of the Board. The proposed budget and its provisions will be effective for the fiscal year beginning July 1, 2017, and ending June 30, 2018.

The operating budget authorizations approved by the Board total $852,852,100 for the fiscal year beginning July 1, 2017 and ending June 30, 2018. Of this amount, $549,205,700 are unrestricted current funds; and $303,646,400 are restricted funds from sources such as federal, state, private gifts, grants, contracts, or appropriations.

In addition, the Board approved capital budget authorizations totaling $152,170,280 from bond funds and agency funds is approved, contingent upon receipt and availability of those funds for KCTCS for fiscal year beginning July 1, 2017, and ending June 30, 2018.

MOTION: On behalf of the Finance, Technology, and Human Resources Committee, Mr. Cooper moved that the KCTCS Board of Regents adopt the 2017-18 Budget Resolution (Attachment D) regarding the 2017-18 Annual Budget for the Kentucky Community and Technical College System. This budget and its provisions will be effective July 1, 2017, through June 30, 2018.

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

UPDATE: KCTCS QUARTERLY FINANCIAL REPORT

Mr. Cooper reported that information for the third quarter of fiscal year 2016-17, which ended March 31, 2017, was derived from the KCTCS Administrative Financial System. The Statement of Revenues and Expenditures reflects the actual program and operational expenditures compared to the fiscal year 2016-17 budget approved by the KCTCS Board of Regents on June 10, 2016.

Total revenues of $691 million reflect 82 percent of the budgeted revenue and appropriated funds. Current fund expenditures and budget reserve through the fiscal year total $573 million, 68 percent of the expenditures budgeted for the year. As of the end of the third quarter, tuition for 2016-17 was at 98 percent realized ($207.4 million). Expenses for 2016-17 were down slightly at 68 percent (reflective of cost control measures implemented for the year) with overall revenues exceeding expenses at the end of the third quarter by $118 million.
The Statement of Net Position, although not specifically required in the Board’s Annual Budget Adoption Resolution, has also been included in the Quarterly Financial Report to give the Board a periodic snapshot of the KCTCS financial position using the most common accounting-based schedule. While significantly influenced with declining enrollment and associated tuition shortfalls, the reduction in state appropriation and the negative effect of the state’s pension liability, KCTCS’s Statement of Net Position remains fiscally sound at $556.5 million as of March 31, 2017.

**UPDATE: FACILITIES MANAGEMENT AND SUSTAINABILITY STATUS REPORT**

Mr. Cooper noted that the report titled *Facilities Support Services and Sustainability Status Report* was provided to the Board online and provides updates related to KCTCS capital construction projects; sustainability, including facilities utilization; and other initiatives, such as Environmental Health and Safety (EHS) and Crisis Management.


Highlights that were shared with the committee included a summary of the status of KCTCS BuildSmart projects, property acquisitions and dispositions, Emergency Operations Plans, and the facilities utilization metrics using the Higher Education Scheduling Index (HESI).

**ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE**

Chair Roth called on Academic Affairs and Curriculum Committee Chair Angela Fultz to make the committee’s report.

**ACTION: KCTCS COLLEGE CANDIDATE FOR CREDENTIAL - STUDENT REGENT ELLEN R. BRADEN**

RECOMMENDATION: That the KCTCS Board of Regents approve the awarding of an Associate in Arts degree to Ms. Ellen Braden, Owensboro Community and Technical College, as presented in the supplemental booklet, *KCTCS Candidates for Credentials*, with the credentials to be awarded to Ms. Braden upon certification that the respective requirements have been satisfactorily completed.

Dr. Fultz noted that it has been KCTCS Board of Regents practice to honor student regents who request a credential during their term on the Board. Regent Braden has requested a credential award for an Associate in Arts to be awarded spring 2017.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Fultz moved that the KCTCS Board of Regents approve the awarding of an Associate in Arts degree to Ms. Ellen Braden, Owensboro Community and Technical College, as presented in the supplemental booklet, *KCTCS Candidates for Credentials*, with the credentials to be awarded to Ms. Braden upon certification that the respective requirements have been satisfactorily completed.
Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

RECOMMENDATION: That the KCTCS Board of Regents approve the awarding of an Associate in Arts degree, an Associate in Science degree, and a Computer Assisted Drafter Technician certificate to Mr. Montre’ale Jones, Hopkinsville Community College, as presented in the supplemental booklet, KCTCS Candidates for Credentials, with the credentials to be awarded to Mr. Jones upon certification that the respective requirements have been satisfactorily completed.

Dr. Fultz noted that it has been KCTCS Board of Regents practice to honor student regents who request a credential during their term on the Board. Regent Jones has requested three credential awards for an Associate in Arts, Associate in Science, and a certificate to be awarded spring 2017.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Fultz moved that the KCTCS Board of Regents approve the awarding of an Associate in Arts degree, an Associate in Science degree, and a Computer Assisted Drafter Technician certificate to Mr. Montre’ale Jones, Hopkinsville Community College, as presented in the supplemental booklet, KCTCS Candidates for Credentials, with the credentials to be awarded to Mr. Jones upon certification that the respective requirements have been satisfactorily completed.

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

Dr. Fultz provided a brief summary of each program proposal and then proceeded with a motion to approve programs by college.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Fultz moved that the KCTCS Board of Regents approve the following New Program Proposals for Elizabethtown Community and Technical College (ECTC) presented in the Board Agenda Materials on pages 121-132:

- Associate in Applied Science (AAS) in Diagnostic Medical Sonography for ECTC to be implemented in spring 2018.
- Associate in Applied Science (AAS) in Health Science Technology for ECTC to be implemented in fall 2017.

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.
MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Fultz moved that the Board of Regents approve the following New Program Proposals for Madisonville Community College (MCC) on pages 133-140:

- Associate in Applied Science (AAS) in Agricultural Technology for MCC to be implemented in fall 2017.
- Associate in Applied Science (AAS) in Electrical Technology for MCC to be implemented in fall 2017.

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Fultz moved that the Board of Regents approve the following New Program Proposals for Owensboro Community and Technical College (OCTC) on pages 141-154:

- Diploma in Healthcare for Facility Leadership for OCTC to be implemented in August 2017.
- Associate in Applied Science (AAS) and Diploma in Medical Assisting for OCTC to be implemented in August 2017.

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

Dr. Fultz noted that the KCTCS Board of Regents Academic Affairs and Curriculum Committee received updates on New KCTCS Program Proposal Process, Economic and Workforce Development, and Accreditation from KCTCS Chancellor Rhonda Tracy. Dr. Fultz noted that the PowerPoint presentation given to the Academic Affairs and Curriculum Committee is available on the Board website at:

https://publicsearch.kctcs.edu/board/Pages/201706.aspx
Dr. Fultz noted that the KCTCS Senate Council endorsed two recommendations to improve the efficiency of the new KCTCS program proposal process. Both recommendations involve streamlining the paperwork requirements for new program submission.

Dr. Fultz shared that the first recommendation approved is to use the Council on Postsecondary Education’s (CPE’s) Kentucky Postsecondary Program Proposal System (KPPPS) template for Board of Regents new program approval when the college is adding a credential (AAS or diploma) for a currently existing program at the college, or one that already exists in the current KCTCS program inventory.

The second recommendation is that the budget spreadsheet for the CPE’s KPPS and the budget spreadsheet for the New Program Proposal should be identical, using the CPE spreadsheets as the template.

**UPDATE: ECONOMIC AND WORKFORCE DEVELOPMENT**

Dr. Fultz noted that since fiscal year 2000-01, KCTCS has supported and funded workforce development training. As of April 26, 2017, 25 career pathway projects, 11 academic program development projects, and 1,914 business and industry training projects have been funded. These projects have provided training and assessment services for 252,310 participants.

From July 1, 2016, through November 3, 2016, KCTCS colleges awarded 23,129 hours of academic credit to 15,127 individuals and provided non-credit training for 16,984 individuals for 198,257 clock hours through workforce development training projects.

For fiscal year 2016-17 KCTCS has funded 93 business and industry training projects through April 26, 2017; the average wage for these is $26.68.

**UPDATE: ACCREDITATION**

Dr. Fultz noted that KCTCS is a system of 16 independently accredited institutions that received their accreditation from the Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC). Accreditation is typically for a 10-year period with a report due during the fifth year of the cycle. SACSCOC may also ask a college to submit a monitoring report or a follow-up report related to a specific SACSCOC requirement during the cycle.

Dr. Fultz shared that SACSCOC has made proposed changes to their Principles of Accreditation. Select member institutions are scheduled to vote on the proposed changes at the annual SACSCOC meeting held in December 2017.
UPDATE: STUDENT SERVICES

Dr. Fultz provided the following updates:

KCTCS Diversity Planning Update

- The new Policy for Diversity, Equity, and Inclusion approved in July of 2016, required each college to develop Diversity Plans to meet the goals and metrics required by KCTCS and aligned with CPE.
- In April, cross-functional teams from all colleges participated in the CPE Diversity Plan Review meeting. The colleges received feedback reports from the review session. The feedback reports identified strengths and areas for improvements. Each college will update and or revise their final plans for submission by the end of June. The BOR will endorse the colleges’ diversity plan at its September meeting.

Gender Neutrality

- President Box established an Ad Hoc team in December 2015 to research legal, registrar, restroom/facilities, and other cross-sectional issues in order to take a proactive approach to the current issues related to Gender Neutrality. The recommendations to be implemented at all colleges include:
  - Conduct Campus Climate Survey that includes questions about Gender Neutrality.
  - Follow best practices and provide Gender Neutral Restroom options.
  - Implement a Safe Spaces Program and related professional development.

Super Someday: Preparing for the Future

- The Super Someday initiative replaced Super Sunday. Super Someday focus is to strengthen college and career readiness of students from traditionally underserved populations. The new approach will continue to facilitate student access through the continuation of college and career fairs providing students and their families’ admissions, financial aid information and other resources.

Financial Aid Centralized Processing Center (CPC)

- KCTCS successfully launched the first phase of the Regent Education Software in November of 2016. Phase II Implementation began in January with discovery and planning requirements. Other accomplishments that support the centralization, standardization and enhancement of systemwide financial aid operations are:
  - Development of an annual Operational Calendar
  - Updated Return to Title IV (R2T4) Procedure Manual
  - Creation of a CPC Training and Standard Operating Procedure Manual
Generated of over 51,000 Early Estimated Financial Aid Awards in support of Strategic Enrollment Management.

Career Development/Job Placement Centers’ Services

- KCTCS and the Commissioner of the Workforce Innovation Board engaged in a collaborative partnership to provide Kentucky Career Services Focus Suites software as a service to KCTCS colleges. The software allows users to (1) conduct a job search (create or upload a resume, search for jobs with recommendations based upon your resume, or search without a resume); or (2) explore careers and education (explore career and internship options, research programs of study, a career, or an employer). The software is very intuitive and offers suggestions on resume completion and suggestions on the best jobs available with a rating scale to see how each job fits with the user's skills.
- The Focus Career/Focus Explorer campaign began in April for current and former students via a new link on KCTCS.EDU for each college’s career services webpage. Data collected from each college (from April – May) yielded the following:
  - Number of students served – 10,975
  - Students Completing Interest Inventories – 6,684
  - Number of Resumes Completed -3,902
  - Number of Resumes Posted – 2,133
  - Phase II of Focus Career will allow prospective students to investigate employment opportunities and view KCTCS colleges’ programs of study that provide training for employment requiring a certificate, diploma, degree, or a transfer degree. Phase II is anticipated to launch in fall 2017.

Chair Roth called Dr. Angela Fultz to make the committee’s report on behalf of Committee Chair Porter G. Peeples, Sr.

RECOMMENDATION: That the Board of Regents approve the slate presented by the Nominating Committee for the positions of Chair, Vice Chair, and Secretary of the Board for a one year term (rather than a two-year term*) beginning July 1, 2017, and ending June 30, 2018.

Dr. Fultz shared that KCTCS Board of Regent Chair Marcia Roth appointed a Nominating Committee at the March 10, 2017 Board meeting charged with recommending a slate of candidates for election of a Board Chair, Vice Chair, and Secretary. The Nominating Committee met on June 5, 2017 at the KCTCS System Office in Versailles, Kentucky.
Dr. Fultz noted that the 2017 Kentucky General Assembly enacted Senate Bill (SB) 107 with an emergency provision, making the bill effective upon signature of the Governor. SB 107 includes a provision that states that the chairs of universities and KCTCS governing boards shall serve one-year terms. The current KCTCS Board of Regents Bylaws Section 2.1 Elections currently state:

Every two years the Board shall elect from its membership for a two-year term a Chair, a Vice Chair, a Secretary, and such other officers, as it may deem necessary. The Chair shall not serve for more than two consecutive terms. Officers shall serve until their respective successors have been appointed and qualified. The Board shall appoint a Treasurer not from its membership pursuant to KRS 164.330. In the event a vacancy occurs prior to the end of the term of an officer, the Board shall hold a special election to fill the office for the unexpired position of the term.

Dr. Fultz also noted that the KCTCS Board of Regents Bylaws Section 14.1 Amendments currently state:

Any provisions of these bylaws (except those required or governed by the Kentucky Revised Statutes) may be amended or new provisions added by two thirds (2/3) of the cast votes of a quorum of the Board; provided, that no amendment or addition may be adopted unless its substance first has been introduced at a preceding regular or special meeting of the Board.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Fultz moved that the Board of Regents approve the slate presented by the Nominating Committee for the positions of Chair, Ms. Marcia L. Roth; Vice Chair, Dr. Gail R. Henson; and Secretary of the Board, Ms. Tammy L. Thompson for a one-year term beginning July 1, 2017, and ending June 30, 2018.

Chair Roth called for discussion. There being none, she called for the vote.

VOTE: The motion was approved unanimously.

NEXT MEETING

Chair Roth announced that the next regular meeting of the KCTCS Board of Regents is scheduled for September 14-15, 2017, at Madisonville Community College, Madisonville, Kentucky.
Mr. Stevens moved that the meeting adjourn. Ms. Thompson seconded the motion.

VOTE: The motion was approved unanimously, and the meeting adjourned at 12:18 p.m. (ET).
Resolution of Appreciation
ELLEN R. BRADEN

WHEREAS, the Kentucky Postsecondary Education Improvement Act of 1997 created the Kentucky Community and Technical College System (KCTCS) as Kentucky’s ninth institution of postsecondary education; established the KCTCS Board of Regents as the System’s governing board; and determined that the KCTCS Board membership be composed of fourteen members, including two elected members representing the System’s students; and

WHEREAS, Ellen R. Braden has served as a Student Member of the Board of Regents of the Kentucky Community and Technical College System for the 2016-17 academic year; and

WHEREAS, Ms. Braden has demonstrated leadership abilities through her service as KCTCS Student Body Co-President and Owensboro Community and Technical College Student Government Association President; and

WHEREAS, Ms. Braden has served the Kentucky Community and Technical College System with distinction and has honorably performed her duties to the KCTCS Board of Regents by articulating important issues and concerns affecting all KCTCS students as a member of the Finance, Technology, and Human Resources Committee; and

WHEREAS, Ms. Braden has supported the KCTCS Board of Regents by her participation, achieving a 100 percent attendance; and

WHEREAS, Ms. Braden has discussed issues openly, expressing her long-term vision for the Kentucky Community and Technical College System and the welfare of its students and other constituents; and

WHEREAS, Ms. Braden has demonstrated her dedication, ability, leadership, and willingness to serve the Kentucky Community and Technical College System as well as the entire Commonwealth of Kentucky, while balancing various student, leadership, and personal roles; and

WHEREAS, Ms. Braden has fulfilled her responsibilities as prescribed by the Kentucky Revised Statutes, KCTCS Board of Regents Bylaws, and KCTCS policies; and

WHEREAS, the Kentucky Community and Technical College System Board of Regents wishes to express its congratulations to Ms. Braden on her educational achievements, including receiving an Associate in Arts degree in spring 2017;

NOW, THEREFORE, BE IT RESOLVED that the Kentucky Community and Technical College System Board of Regents hereby commends Ms. Braden for her energy, talents, and dedication as a Student Member of the Kentucky Community and Technical College System Board of Regents, and the Board extends its best wishes for continued success to Ms. Braden in her future endeavors and looks forward to her continued friendship and support of KCTCS.

ADOPTED this ninth day of June 2017.

ATTEST:            Marcia L. Roth, Chair
                   KCTCS Board of Regents

Tammy C. Thompson, Secretary                      Jay K. Box, Ed.D.
KCTCS Board of Regents                            KCTCS President
Resolution of Appreciation

MONTRE’ALE L. JONES

WHEREAS, the Kentucky Postsecondary Education Improvement Act of 1997 created the Kentucky Community and Technical College System (KCTCS) as Kentucky’s ninth institution of postsecondary education; established the KCTCS Board of Regents as the System’s governing board; and determined that the KCTCS Board membership be composed of fourteen members, including two elected members representing the System’s students; and

WHEREAS, Montre’ale L. Jones has served as a Student Member of the Board of Regents of the Kentucky Community and Technical College System for the 2016-17 academic year; and

WHEREAS, Mr. Jones has demonstrated leadership abilities through his service as KCTCS Student Body Co-President and Hopkinsville Community College Student Government Association President; and

WHEREAS, Mr. Jones has served the Kentucky Community and Technical College System with distinction and has honorably performed his duties to the KCTCS Board of Regents by articulating important issues and concerns affecting all KCTCS students as a member of the Academic Affairs and Curriculum Committee; and

WHEREAS, Mr. Jones has supported the KCTCS Board of Regents by his participation, achieving a 100 percent attendance; and

WHEREAS, Mr. Jones has discussed issues openly, expressing his long-term vision for the Kentucky Community and Technical College System and the welfare of its students and other constituents; and

WHEREAS, Mr. Jones has demonstrated his dedication, ability, leadership, and willingness to serve the Kentucky Community and Technical College System as well as the entire Commonwealth of Kentucky, while balancing various student, leadership, and personal roles; and

WHEREAS, Mr. Jones has fulfilled his responsibilities as prescribed by the Kentucky Revised Statutes, KCTCS Board of Regents Bylaws, and KCTCS policies; and

WHEREAS, the Kentucky Community and Technical College System Board of Regents wishes to express its congratulations to Mr. Jones on being named a Coca-Cola Academic Team Bronze Scholar;

WHEREAS, the Kentucky Community and Technical College System Board of Regents wishes to express its congratulations to Mr. Jones on his educational achievements, including receiving an Associate in Arts degree, an Associate in Science degree, and a Computer Assisted Drafter Technician certificate in spring 2017;

NOW, THEREFORE, BE IT RESOLVED that the Kentucky Community and Technical College System Board of Regents hereby commends Mr. Jones for his energy, talents, and dedication as a Student Member of the Kentucky Community and Technical College System Board of Regents; and the Board extends its best wishes for continued success to Mr. Jones in his future endeavors and looks forward to his continued friendship and support of KCTCS.

ADOPTED this ninth day of June 2017.

ATTEST:

Marcia L. Roth, Chair
KCTCS Board of Regents

Tammy C. Thompson, Secretary
KCTCS Board of Regents

Jay K. Box, Ed.D.
KCTCS President
Resolution Honoring

BETH RICE HILLIARD

WHEREAS, Beth R. Hilliard, has served as Senior Special Executive Assistant to the President and the Chief of Staff to the President of the Kentucky Community and Technical College System since its inception in 1997 to the present; and,

WHEREAS, Ms. Hilliard served as the Assistant to the State Budget Director for the Commonwealth of Kentucky, Governor’s Office for Policy and Management, prior to the creation of the Kentucky Community and Technical College System in 1997; and

WHEREAS, Ms. Hilliard has worked on behalf of educational improvement for all citizens of the Commonwealth through her guidance and direction during the drafting of the Kentucky Postsecondary Education Improvement Act of 1997 (The Act), her membership on the Statewide Transition Team, and her counsel related to amendments to The Act subsequent to its passage; and

WHEREAS, Ms. Hilliard has supported the KCTCS Board of Regents by her participation, achieving an almost perfect attendance of the 149 meetings – missing only 1; and

WHEREAS, Ms. Hilliard led the Board of Regents in the development of its bylaws, policies, and procedures, facilitating the System’s achievement of its mission and vision; and

WHEREAS, Ms. Hilliard has been instrumental in the System’s continuing evolution into a seamless, comprehensive community and technical college system, serving as a key member of the President’s Cabinet and the President’s Leadership Team; and

WHEREAS, Ms. Hilliard has provided excellent counsel, opinions, and leadership to the President’s Cabinet, serving as the glue for weekly Cabinet meetings and has helped numerous Cabinet members and two KCTCS Presidents, Dr. Michael B. McCall and Dr. Jay K. Box, to “connect the dots”; and

WHEREAS, Ms. Hilliard has served faithfully as the KCTCS Board of Regents Assistant Secretary to the Board, ensuring that meeting agendas and activities followed statutory mandates, KCTCS Board of Regents Bylaws, and KCTCS Board of Regents Policies; and

WHEREAS, Ms. Hilliard has thoroughly and consistently equipped individuals for their roles as Regents by helping them to understand the responsibilities of a governing board and prepared them for each meeting with all materials, information, and insight necessary to fulfill their obligations; and

WHEREAS, Ms. Hilliard has served the Kentucky Community and Technical College System on the national level with honor and distinction through her service on the Association of Governing Boards Board Professionals; and

WHEREAS, Ms. Hilliard has demonstrated a commitment to excellence through her diligence, dedication, leadership, and service to the Kentucky Community and Technical College System, its Board of Regents, and the entire postsecondary education community in Kentucky; and

WHEREAS, the Kentucky Community and Technical College System Board of Regents wishes to express its heartfelt appreciation for her leadership and looks forward to her continued friendship;

NOW, THEREFORE, BE IT RESOLVED that the Kentucky Community and Technical College System Board of Regents hereby commends Ms. Hilliard for her energy, talents, dedication, leadership, and time spent in the creation and implementation of the Kentucky Community and Technical College System and extends its best wishes for continued success and much happiness to Ms. Hilliard as she retires from the Kentucky Community and Technical College System.

ADOPTED this ninth day of June 2017.

ATTEST:

Marcia L. Roth, Chair
KCTCS Board of Regents

Tammy C. Thompson, Secretary
KCTCS Board of Regents

Jay K. Box, Ed.D.
KCTCS President
Kentucky Community and Technical College System  

Board of Regents  

2017-18 Annual Budget Adoption Resolution

Be it Resolved, that upon due consideration and upon recommendation of the Kentucky Community and Technical College System (KCTCS) President, the following operating budget authorizations totaling $852,852,100 are approved for KCTCS for the fiscal year beginning July 1, 2017, and ending June 30, 2018. Of this amount, $549,205,700 are unrestricted current funds; and $303,646,400 are restricted funds from sources such as federal, state, private gifts, grants, contracts, or appropriations.

Be it Resolved, that upon due consideration and upon recommendation of the KCTCS President, the capital budget authorization totaling $152,170,280 from bond funds and agency funds is approved, contingent upon receipt and availability of those funds for KCTCS for fiscal year beginning July 1, 2017, and ending June 30, 2018.

In the event current fund revenues now estimated should not be realized, the KCTCS President shall take appropriate action to reduce budget authorizations to amounts sufficient to ensure that expenditures do not exceed available revenues. The KCTCS President shall report to the Board in advance any major deviations from the approved operating budget.

In the event actual annual revenues exceed estimated revenues, the KCTCS President may authorize an increase in the current funds expenditure budget up to 2.0 percent of the Board’s authorized expenditure level. Increases greater than 2.0 percent of the authorized expenditure budget must have prior approval of the Board.
The KCTCS Quarterly Financial Report shall contain sections that reflect the KCTCS July 1 opening budget, amendments to the opening budget, and expenditures to date. This report shall provide the necessary detail for amending the budget as permitted by this resolution.

The purchase of any item of equipment greater than $200,000 must have prior approval of the Board of Regents and must be contained in the Biennial Legislative Appropriations Act in accordance with KRS Chapter 45. A capital construction project with a scope greater than $1,000,000 must have the prior approval of both the KCTCS Board of Regents and the Commonwealth Capital Projects and Bond Oversight Committee, pursuant to KRS 45. Equipment and capital construction projects with scopes greater than these amounts shall be reported as part of the KCTCS Quarterly Financial Report.

All units and individuals within KCTCS incurring financial obligations of KCTCS funds resulting from this authorization shall observe and adhere to applicable laws, regulations, and policies of the Commonwealth of Kentucky and the KCTCS Board of Regents, which govern the expenditure and disbursement of funds. Heads of the various budget units shall not authorize nor incur financial obligation in excess of the budget authorization for that budgetary unit.

This budget and its provisions will be effective July 1, 2017, through June 30, 2018.

ADOPTED, this ninth day of June 2017.

Marcia L. Roth, Chair
KCTCS Board of Regents

Tammy C. Thompson, Secretary
KCTCS Board of Regents

Jay K. Box, Ed.D.
KCTCS President